**Approved by OMB**

**3060-1122**

**Expires: March 31, 2021**

**Estimated time per response: 10-55 hours**

Annual Collection of Information

Related to the Collection and Use of 911 and E911 Fees by States and Other Jurisdictions

Pursuant to OMB authorization 3060-1122, the FCC’s Public Safety and Homeland Security Bureau seeks the following specific information in order to fulfill the Commission’s obligations under Section 6(f)(2) of the NET 911 Act:

1. **Filing Information**
2. **Name of State or Jurisdiction**

|  |
| --- |
| **State or Jurisdiction** |
| U. S. Virgin Islands |

1. **Name, Title and Organization of Individual Filing Report**

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Organization** |
| Mona L. Barnes | Director - VITEMA | Government of the Virgin Islands |

1. **Overview of State or Jurisdiction 911 System**
2. **Please provide the total number of active Public Safety Answering Points (PSAPs) in your state or jurisdiction that receive funding derived from the collection of 911/E911 fees during the annual period ending December 31, 2017:**

|  |  |
| --- | --- |
| **PSAP Type[[1]](#footnote-1)** | **Total** |
| Primary | 2 |
| Secondary |  |
| **Total** | 2 |

1. **Please provide the total number of active telecommunicators[[2]](#footnote-2) in your state or jurisdiction that were funded through the collection of 911 and E911 fees during the annual period ending December 31, 2017:**

|  |  |
| --- | --- |
| **Number of Active Telecommunicators** | **Total** |
| Full-Time |  42 |
| Part-time |  0 |

1. **For the annual period ending December 31, 2017, please provide an estimate of the total cost to provide 911/E911 service in your state or jurisdiction.**

|  |  |
| --- | --- |
| **Amount****($)** | $3,169,181.61 |

**3a. If an amount cannot be provided, please explain why.**

|  |
| --- |
|  |

1. **Please provide the total number of 911 calls your state or jurisdiction received during the period January 1, 2017 to December 31, 2017.**

|  |  |
| --- | --- |
| **Type of Service** | **Total 911 Calls** |
| Wireline |  |
| Wireless  |  |
| VoIP |  |
| Other |  |
| **Total** |  |
|  | Unable to provide data due to issues translating the data from the recording system.  |

1. **Description of Authority Enabling Establishment of 911/E911 Funding Mechanisms**
2. **Has your State, or any political subdivision, Indian tribe, village or regional corporation therein as defined by Section 6(f)(1) of the NET 911 Act, established a funding mechanism designated for or imposed for the purposes of 911 or E911 support or implementation (please include a citation to the legal authority for such mechanism)?** *Check one.*
* Yes ………………….. [x]
* No ………………..….. [ ]

**1a. If YES, provide a citation to the legal authority for such a mechanism.**

|  |
| --- |
| Title 33, Subtitle 3, Chapter 111, Section 29 (a – d) Subsection 3099 (a – f) Virgin Islands Code; amended by Act 6333 Section 29 (a - e); Act 7394 Section 15 by deleting Subsection (d) in its entirety and inserting new subsection (d) which is in effect since December 2 1999 and authorized the levy of a $1.00 fee on each monthly land line telephone in the Territory. As a result the Government of the Virgin Islands established a special fund designated as the Emergency Service Fund held by the Commissioner of Finance on behalf of the Government of the Virgin Islands which is separate and apart from all other funds. Act. No. 7261 enacted July 5 2011 expanded the authorization to levy the $1.00 monthly surcharge to mobile telephone numbers prepaid wireless and VOIP lines. |

**1b. If YES, during the annual period January 1, 2017 to December 31, 2017, did your state or jurisdiction amend, enlarge, or in any way alter the funding mechanism.**

|  |
| --- |
| Act. No. 7981 enacted January 5, 2017 amending title 33 VI Code, chapter 3, section 58 subsection ( c) by striking “$1.00” and inserting “$2.00”; and (b) subsection (f) by striking all the language and inserting new language that reads: ”Each fiscal year, the Department of Finance shall disburse the proceeds of the emergency services surcharge as follows:1. 40% to the Virgin Islands Territorial Emergency Management Agency;
2. 30% to the Department of Health – Emergency Medical Services Unit for supplies, training and personnel; and
3. 30% to the Virgin Islands Fire Services
 |

1. **Which of the following best describes the type of authority arrangement for the collection of 911/E911 fees?** *Check one*.
* The State collects the fees ………………………………….. [x]
* A Local Authority collects the fees ……………………….. [ ]
* A hybrid approach where two or more governing bodies

 (*e.g.*, state and local authority) collect the fees …………….. [ ]

1. **Describe how the funds collected are made available to localities.**

|  |
| --- |
| Per Act 6333 Section 29 (a) and amended by Act 7981 Section 58 ( c) Notwithstanding any law to the contrary, an emergency services surcharge of two dollars ($2.00) shall be added to al telephone bills beginning January 5, 2017. The Virgin Islands Telephone Company and any other local telephone service provider shall collect the surcharge with each monthly payment and shall remit payment to the Commissioner of Finance within Fifteen (15) days of collection. (b) In the event a consumer makes a payment on the outstanding telephone bill for any month for an amount less than the full amount of the bill the two dollar ($2.00) surcharge shall be credited to the Government of the VI before any other credit is made. ( c ) Then proceeds of the surcharge shall be deposited by the Commissioner of Finance into a special account known as the “Emergency Service Special Fund” for the purpose enumerated therein.  |

1. **Description of State or Jurisdictional Authority That Determines How 911/E911 Fees are Spent**

|  |
| --- |
| 1. **Indicate which entities in your state have the authority to approve the expenditure of funds collected for 911 or E911 purposes.**
 |
| **Jurisdiction** | **Authority to Approve** **Expenditure of Funds*****(Check one)*** |
| **Yes** | **No** |
| State | **[x]**  | **[ ]**  |
| Local (*e.g.*, county, city, municipality) | **[ ]**  | **[x]**  |
| **1b. Please briefly describe any limitations on the approval authority per jurisdiction (*e.g.*, limited to fees collected by the entity, limited to wireline or wireless service, etc.)** |
|  |

1. **Has your state established a funding mechanism that mandates *how* collected funds can be used? *Check one*.**
* Yes ………………….. [x]
* No ………………..….. **[ ]**

**2a.** **If you checked YES, provide a legal citation to the funding mechanism of any such criteria.**

|  |
| --- |
| Act 6333 Title 33, Subtitle 3, Chapter 111, Section 29 (a – d) Subsection 3099 (d) amended by 7394 Section 15 Subsection (d), and amended by Act. No. 7981 section 58 subsection ( c ) authorizes Monies in the Emergency Services Special Fund shall be expended by the Commissioner of Health for the Emergency Medical Services Unit for supplies, training and personnel; the Director of VITEMA or the Director of the Fire Services for the purchase of equipment, professional services, or supplies necessary to provide, maintain or improve emergency medical services, fire services or ECC-911 emergency services and equipment. |

**2b.** **If you checked NO, describe how your state or jurisdiction decides how collected funds can be used.**

|  |
| --- |
|  |

1. **Description of Uses of Collected 911/E911 Fees**
2. **Provide a statement identifying with specificity all activities, programs, and organizations for whose benefit your state, or political subdivision thereof, has obligated or expended funds collected for 911 or E911 purposes and how these activities, programs, and organizations support 911 and E911 services or enhancements of such services.**

|  |
| --- |
| The Virgin Islands Territorial Emergency Management Agency (VITEMA) utilizes the funds collected to support the Emergency Call Centers operations relative to funding the cost to connect all first responders across the Territory via land line and broad band communications, repair and maintenance of CAD, radio and interoperable communication systems, operating supplies such as headsets and other computer aided equipment, communication software renewal, training of the tele-communicators/operators and system manager for continued certification on required protocols and competencies and NG911 technological advances.The Department of Health utilizes the funds collected to support the operations of the local Emergency Medical Technicians (EMT) specifically for improvements to the ambulance vehicles, training and travel of the technicians and general operating supplies for the technicians. The VI Fire Services utilizes the collections of funds to support maintenance and repairs to the fire services equipment and facilities, travel & training of firemen, and to pay the department communication service charge fee. |

|  |
| --- |
| 1. **Please identify the allowed uses of the collected funds. *Check all that apply*.**
 |
| **Type of Cost** | **Yes** | **No** |
| **Operating Costs** | Lease, purchase, maintenance of customer premises equipment (CPE) (hardware and software) | **[x]**  | **[ ]**  |
| Lease, purchase, maintenance of computer aided dispatch (CAD) equipment (hardware and software) | **[x]**  | **[ ]**  |
| Lease, purchase, maintenance of building/facility | **[x]**  | **[ ]**  |
| **Personnel Costs** | Telecommunicators’ Salaries | **[ ]**  | **[ ]**  |
| Training of Telecommunicators | **[x]**  | **[ ]**  |
| **Administrative Costs** | Program Administration | **[ ]**  | **[ ]**  |
| Travel Expenses | **[x]**  | **[ ]**  |
| **Dispatch Costs** | Reimbursement to other law enforcement entities providing dispatch | **[ ]**  | **[x]**  |
| Lease, purchase, maintenance of Radio Dispatch Networks | **[x]**  | **[ ]**  |
| **Grant Programs** |  | **[ ]** **If YES, see 2a.** | **[x]**  |
| **2a. During the annual period ending December 31, 2017, describe the grants that your state paid for through the use of collected 911/E911 fees and the purpose of the grant.** |
| During the annual period ended December 31, 2017, there were no grants paid for through the use of collected 911/E911 fees. |

1. **Description of 911/E911 Fees Collected**

|  |
| --- |
| 1. **Please describe the amount of the fees or charges imposed for the implementation and support of 911 and E911 services. Please distinguish between state and local fees for each service type.**
 |
| **Service Type** | **Fee/Charge Imposed** | **Jurisdiction Receiving Remittance****(*e.g.*, state, county, local authority, or a combination)** |
| Wireline | $2.00 | State |
| Wireless | $2.00 | State |
| Prepaid Wireless | $2.00 | State |
| Voice Over Internet Protocol (VoIP) | $2.00 | State |
| Other |  |  |

1. **For the annual period ending December 31, 2017, please report the total amount collected pursuant to the assessed fees or charges described in Question F 1.**

|  |  |
| --- | --- |
| **Service Type** | **Total Amount Collected ($)** |
| Wireline |  |
| Wireless |  |
| Prepaid Wireless |  |
| Voice Over Internet Protocol (VoIP) |  |
| Other |  |
| **Total** |  |

**2a. If an amount cannot be provided, please explain why.**

|  |
| --- |
| The Government of the Virgin Islands cannot distinguish between pre-paid or contract wireless callers, and also VoIP or wireline at this time. |

1. **Please identify any other sources of 911/E911 funding.**

|  |
| --- |
| State General Funds |

|  |  |  |
| --- | --- | --- |
| **Question** | **Yes** | **No** |
| 1. **For the annual period ending December 31, 2017, were any 911/E911 fees that were collected by your state or jurisdiction combined with any federal, state or local funds, grants, special collections, or general budget appropriations that were designated to support 911/E911/NG911 services?** *Check one.*
 | **[x]**  | **[ ]**  |
| **4a.** **If YES, please describe the federal, state or local funds and amounts that were combined with 911/E911 fees.** |
| Appropriated general budget in the amount of $1,930,553.21 for salaries and fringe benefits. |
| 1. **Please provide an estimate of the proportional contribution from each funding source towards the total cost to support 911 in your state or jurisdiction.**
 | **Percent** |
| State 911 Fees | 39% |
| Local 911 Fees |  |
| General Fund - State | 61% |
| General Fund - County |  |
| Federal Grants |  |
| State Grants |  |

1. **Description of Diversion or Transfer of 911/E911 Fees for Other Uses**

|  |  |  |
| --- | --- | --- |
| **Question** | **Yes** | **No** |
| 1. **In the annual period ending December 31, 2017, were funds collected for 911 or E911 purposes in your state or jurisdiction made available or used solely for the purposes designated by the funding mechanism?** *Check one*.
 | **[x]**  | **[ ]**  |
| **1a.** **If NO, please identify what amount of funds collected for 911 or E911 purposes were made available or used for any purposes other than the ones designated by the funding mechanism or used for purposes otherwise unrelated to 911 or E911 implementation or support, including any funds transferred, loaned, or otherwise used for the state's general fund. Along with identifying the amount, please include a statement identifying the non-related purposes for which the collected 911 or E911 funds were made available or used.** |
| **Amount of Funds ($)** | **Identify the non-related purpose(s) for which the 911/E911 funds were used. (*Add lines as necessary*)** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

1. **Oversight and Auditing of Collection and Use of 911/E911 Fees**

|  |  |  |
| --- | --- | --- |
| **Question** | **Yes** | **No** |
| 1. **Has your state established any oversight or auditing mechanisms or procedures to determine whether collected funds have been made available or used for the purposes designated by the funding mechanism or otherwise used to implement or support 911?** *Check one.*
 | **[x]**  | **[ ]**  |
| **1a.** **If YES, provide a description of the mechanisms or procedures and any enforcement or other corrective actions undertaken in connection with such auditing authority, for the annual period ending December 31, 2017.** *(Enter “None” if no actions were taken.)* |
| The Commissioner of the Department of Finance has established internal control to audit all expenditures processed in the Government of the Virgin Islands (GVI) Enterprise Resource Planning (ERP) financial system. The monitoring and auditing is performed through multi-level of authorization/approval process. Additionally the GVI financial operations are annually audited by an independent accounting firm and corrective action statement are issued for any findings to all funds of the GVI ERP. No corrective actions were required relative the expenditures of the fund. |

|  |  |  |
| --- | --- | --- |
| **Question** | **Yes** | **No** |
| 1. **Does your state have the authority to audit service providers to ensure that the amount of 911/E911 fees collected from subscribers matches the service provider’s number of subscribers?** *Check one.*
 | **[x]**  | **[ ]**  |
| **2a. If YES, provide a description of any auditing or enforcement or other corrective actions undertaken in connection with such auditing authority, for the annual period ending December 31, 2017.** *(Enter “None” if no actions were taken.)* |
| By Act 7074 Subsection 1077 Enforcement of compliance by judicial proceedings – The Virgin Islands Department of Justice may, at the request of the VITEMA, or on its own initiate, commence judicial proceedings in a court of competent jurisdiction against any public agency or the common carrier providing telephone service to enforce the provision of this chapter inclusive of subsection 3100 Section 3. Title 33 Virgin Islands Code Chapter 111 Section 3099. |

1. **Description of Next Generation 911 Services and Expenditures**

|  |  |  |
| --- | --- | --- |
| **Question** | **Yes** | **No** |
| 1. **Does your state or jurisdiction classify expenditures on Next Generation 911 as within the scope of permissible expenditures of funds for 911 or E911 purposes?** *Check one.*
 | **[ ]**  | **[x]**  |
| **1a. If YES, in the space below, please cite any specific legal authority:** |
|  |

|  |  |  |
| --- | --- | --- |
| **Question** | **Yes** | **No** |
| 1. **In the annual period ending December 31, 2017, has your state or jurisdiction expended funds on Next Generation 911 programs?** *Check one.*
 | **[ ]**  | **[x]**  |
| **2a. If YES, in the space below, please enter the dollar amount that has been expended.** |
| **Amount****($)** |  |

|  |
| --- |
| 1. **For the annual period ending December 31, 2017, please describe the type and number of NG911 Emergency Service IP Network(s) (ESInets) that operated within your state.**
 |
| **Type of ESInet** | **Yes** | **No** | **If Yes, Enter Total PSAPs Operating on the ESInet** | **If Yes, does the type of ESInet interconnect with other state, regional or local ESInets?** |
| **Yes** | **No** |
| 1. A single, state-wide ESInet
 | **[ ]**  | **[x]**  |  | **[ ]**  | **[ ]**  |
| 1. Local (*e.g.*, county) ESInet
 | **[ ]**  | **[x]**  |  | **[ ]**  | **[ ]**  |
| 1. Regional ESInets
 | **[ ]**  | **[x]**  | [If more than one Regional ESInet is in operation, in the space below, provide the total PSAPs operating on each ESInet] | **[ ]**  | **[ ]**  |
| Name of Regional ESInet: |  | **[ ]**  | **[ ]**  |

1. **Please provide a description of any NG911 projects completed or underway during the annual period ending December 31, 2017.**

|  |
| --- |
| Currently the Territory operates on a two part communication system that runs in 911. There is a call- taking application that enables us to answer call on the PC and the other part is our CAD. CAD is our dispatching system in which we place calls for service and dispatch first responders to incidents. The Virgin Islands has begun the procurement process to contract the services of a vendor to upgrade software and hardware of the Territories communication which will intergraded both parts into one system with NG 911 specifications. The upgrade will allow individuals to communicate with the Emergency Communication Centers via text and multi-media messages.  |

|  |  |
| --- | --- |
| **Question** | **Total PSAPs****Accepting Texts** |
| 1. **During the annual period ending December 31, 2017, how many PSAPs within your state implemented text-to-911 and are accepting texts?**
 | 0 |
| **Question** | **Estimated Number of PSAPs****that will Become Text Capable** |
| 1. **In the next annual period ending December 31, 2018, how many PSAPs do you anticipate will become text capable?**
 | 0 |

1. **Description of Cybersecurity Expenditures**

|  |  |  |
| --- | --- | --- |
| **Question** | **Check the appropriate box** | **If Yes,****Amount Expended ($)** |
| 1. **During the annual period ending December 31, 2017, did your state expend funds on cybersecurity programs for PSAPs?**
 | Yes[ ]  | No**[x]**  |  |

|  |  |
| --- | --- |
| **Question** | **Total PSAPs** |
| 1. **During the annual period ending December 31, 2017, how many PSAPs in your state either implemented a cybersecurity program or participated in a regional or state-run cybersecurity program?**
 | 0 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Question** | **Yes** | **No** | **Unknown** |
| 1. **Does your state or jurisdiction adhere to the National Institute of Standards and Technology *Framework for Improving Critical Infrastructure Cybersecurity* (February 2014) for networks supporting one or more PSAPs in your state or jurisdiction?**
 | **[ ]**  | **[ ]**  | **[x]**  |

1. **Measuring Effective Utilization of 911/E911 Fees**
2. **Please provide an assessment of the effects achieved from the expenditure of state 911/E911 or NG911 funds, including any criteria your state or jurisdiction uses to measure the effectiveness of the use of 911/E911 fees and charges.**  **If your state conducts annual or other periodic assessments, please provide an electronic copy (*e.g.*, Word, PDF) of the latest such report upon submission of this questionnaire to the FCC or provide links to online versions of such reports in the space below.**

|  |
| --- |
| During the period of January 1, 2017 through December 31, 2017 the Government of the Virgin Islands has not performed any formal assessment of the effects achieved from the expenditures of the state 911/E911 funds. As the Territory was impacted by two devastating category five (5) hurricanes in 2017 the revenue collections dropped significantly therefore the GVI’s ability to executed planned activity funded by the collections were delayed or discontinued. Private and well as public sector communication service providers’ systems were severely damaged resulting in the providers extended a moratorium to clients relative to payments of outstanding bills. Therefore, the $2.00 surcharge were not collected or deposited to the Emergency Services Fund from September through approximately December to support the planned activity scheduled for the end of the year.Planning for such assessments will have to be initiated for future reporting. |

1. A Primary PSAP is one to which 911 calls are routed directly from the 911 Control office. A secondary PSAP is one to which 911 calls are transferred from a Primary PSAP. *See* National Emergency Number Association, Master Glossary of 9-1-1 Terminology (*Master Glossary*), Aug. 8, 2017, at 167, available at <https://c.ymcdn.com/sites/www.nena.org/resource/resmgr/standards/NENA-ADM-000.21-2017_FINAL_2.pdf>. [↑](#footnote-ref-1)
2. A telecommunicator, also known as a call taker or a dispatcher, is a person employed by a PSAP who is qualified to answer incoming emergency telephone calls and/or who provides for the appropriate emergency response either directly or through communication with the appropriate PSAP. *See* *Master Glossary* at 196. [↑](#footnote-ref-2)