

CORES Incentive Auction Financial Module

USER MANUAL

May 18, 2017

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1 Introduction

This guide describes the features of the web-based Commission Registration System (CORES) Incentive Auction Financial Module (Financial Module). Full power and Class A broadcasters and multichannel video programming distributors (MVPDs) who anticipate receiving incentive and/or reimbursement payment(s) (collectively referred to as Payment Applicants) must use the Financial Module to submit bank account information electronically to facilitate the disbursement of payments in connection with the incentive auction.

As discussed in more detail below, the Financial Module has four components:

1. "Auction Bank Accounts" where bank account information is entered and viewed
2. "Auction Payments" where FCC Username Accounts can view payment details for Payment Applicants
3. "Manage View Permissions" where the Broadcasters' FRN Administrator can manage and see who has permission to view limited bank account information and payment details
4. "Download Form 1876" where the Broadcasters' FRN Administrators for reassigned stations and MVPDs that incur reimbursable costs (collectively referred to as Eligible Entities) can access and download the FCC Form 1876

1.1 Prerequisites to Accessing the Financial Module

An [updated version](#) of the Commission Registration System (CORES) became available to the public on September 1, 2016. All users must have updated account information in CORES in order to access the Financial Module. See Appendix 1: Updated CORES Prerequisite for details about updating account information in CORES.

To protect against fraud and improper payments, the FCC requires bank account information to be submitted in writing through information in either a Form 1875 or Form 1876 as well as electronically in the CORES system. Therefore, prior to inputting bank account information into the Financial Module, each Payment Applicant must submit signed and notarized payment instructions for each station/MVPD via a FCC Form 1875 for Winning Bidders or FCC Form 1876 for Eligible Entities.

All Payment Applicants are strongly encouraged to review the procedures in the *Financial Procedures Public Notice*, which provides a full description of the steps that Payment Applicants need to take before receiving incentive or reimbursement payments.

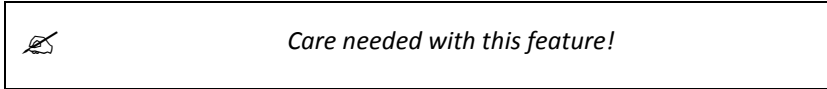
- The *Financial Procedures Public Notice (Procedures for Submitting Financial Information Required for the Disbursement of Incentive Payments and Reimbursement Payments After the Incentive Auction Closes*, Public Notice, 32 FCC 2003 (WTB 2017)) can be found at the following links:
https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.doc
https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.pdf
https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.txt
- Additional helpful information from the Post-Incentive Auction Transition Procedures Workshop can be found at the following link:
<https://www.fcc.gov/about-fcc/fcc-initiatives/incentive-auctions/post-auction-transition>

1.2 Conventions

In this guide, pages are Capitalized, internet addresses are shown in [blue](#), links in the system are underlined, fake data and names are used, and a screenshot of each button will be provided (see an example below):

BUTTON

Text boxes are used to indicate points where special care is needed:




2 Accessing the CORES Incentive Auction Financial Module (Financial Module)

The Financial Module is the mechanism that Payment Applicants will use to electronically submit bank account information to facilitate payments in connection with the incentive auction, view incentive auction payment histories, manage view permissions to bank account and payment information, and access (i.e., download) the FCC Form 1876 (for Eligible Entities only).

The following CORES users will have access to the Financial Module on a Facility ID/File Number basis:

- Broadcasters' FRN Administrators
- Authorized Agents
- Users who are given "View" permissions by the Broadcasters' FRN Administrator ("View Only" users)

See Appendix 2: Glossary for more information on user roles.

 *Users will not be able to access the Financial Module unless they have updated their account information in the Updated CORES. See Appendix 1: Updated CORES Prerequisite for information.*

To access the Financial Module in CORES, users should use the following steps:


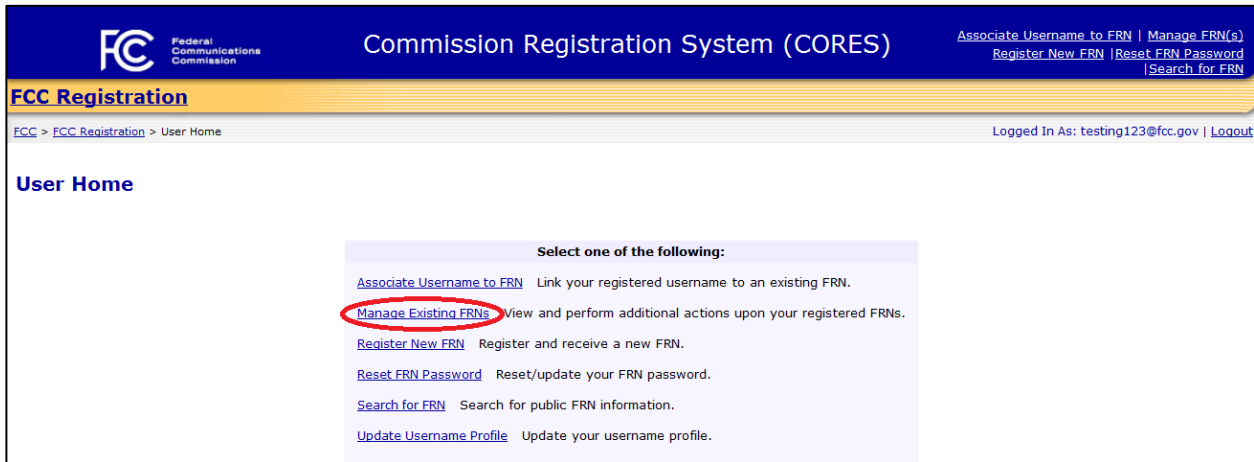
1. Access CORES from the FCC Registration – Login page at this link: <https://apps.fcc.gov/core>.
2. Enter the registered Username and Password under "Username Login." Click on the "LOG IN" button . See Figure 1 below.

Figure 1: FCC Registration – Login page



3. Click on the Manage Existing FRNs link. See Figure 2 below.

Figure 2: User Home Page



4. Choose an action from the links provided in the Financial Module

As seen Figure 3 below, the Incentive Auction Financial Module is contained on the Manage Existing FRN(s): Choose Action page.

Access to the four components of the Financial Module is based on the user's permission level.

While not every user will always see all four components, the four components are:

- Auction Bank Accounts
- Auction Payments
- Manage View Permissions (Broadcasters' FRN Administrator only)
- Download Form 1876 (Broadcasters' FRN Administrator only)

Whether a component is available to a user depends on whether the user is a Broadcasters' FRN Administrator, Authorized Agent, or a "View Only" user.

Broadcasters' FRN Administrators:

- Broadcasters' FRN Administrators have access to all four components. See Figure 3 below.

Figure 3: Manage Existing FRN(s): Choose Action Page

FCC Registration

FCC > [FCC Registration](#) > Manage Existing FRNs Logged In As: corestest45@fcc.gov | [Logout](#)

Manage Existing FRN(s): Choose Action

Select one of the following:

[Manage FRNs](#) Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s).

Incentive Auction Financial Module

- [Auction Bank Accounts](#) Enter/View Bank Account Information.
- [Auction Payments](#) View Payment Details for Reverse Auction Winners and Reimbursed Transition Costs.
- [Manage View Permissions](#) Manage View Permissions for Auction Bank Accounts and Auction Payments by Facility ID/File Number or by Username.
- [Download Form 1876](#) Download/View Form 1876 and Related Information.

[Go Back](#)

Authorized Agents and “View Only” users:

- Authorized Agents and “View Only” users are limited to two components: the Auction Bank Accounts component and the Auction Payments component. See Figure 4 below.
- Users who are an Authorized Agent AND a Broadcasters’ FRN Administrator will see all four components. See Figure 3 above.

Figure 4: Manage Existing FRN(s): Choose Action Page

FCC Federal Communications Commission

Commission Registration System (CORES)

[Associate Username to FRN](#) | [Manage FRN\(s\)](#)
[Register New FRN](#) | [Reset FRN Password](#) | [Search for FRN](#)

FCC Registration

[FCC](#) > [FCC Registration](#) > Manage Existing FRNs

Logged In As: corestest1@fcc.gov | [Logout](#)

Manage Existing FRN(s): Choose Action

Select one of the following:

[Manage FRNs](#) Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s).

Incentive Auction Financial Module

[Auction Bank Accounts](#) Enter/View Bank Account Information.

[Auction Payments](#) View Payment Details for Reverse Auction Winners and Reimbursed Transition Costs.

[Go Back](#)

3 Downloading FCC Form 1876 (Broadcasters' FRN Administrators for Eligible Entities only)

As described in Section 1.1 Prerequisites to Accessing the Financial Module, Eligible Entities seeking reimbursement funds must submit bank account information to the FCC using an original signed and notarized FCC Form 1876 (Payment Instructions from the Eligible Entity Seeking Payment Reimbursement from the TV Broadcaster Fund) prior to submitting the bank account information in the Financial Module.

- The *Procedures for Submitting Financial Information Required for the Disbursement of Incentive Payments and Reimbursement Payments After the Incentive Auction Closes Public Notice* can be found at the following links:

https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.doc

https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.pdf

https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.txt

An Eligible Entity must complete and submit a separate original hard-copy signed and notarized FCC Form 1876 for each reassigned station and for each MVPD that incurs reimbursable costs. An Authorized Agent will not be able to enter bank account information in the Financial Module until FCC staff review the submitted FCC Form 1876 and grant the Authorized Agent access to the Auction Bank Accounts component of the Financial Module.

The FCC Form 1876 is available for download for Eligible Entities by accessing the Reimbursement Form on the Licensing and Management System (LMS). Access LMS using the link below:

<https://enterpriseefiling.fcc.gov/dataentry/login.html>

Additionally, in the event an Eligible Entity has not already submitted or needs to resubmit an FCC Form 1876, a Broadcasters' FRN Administrator can download the form through the CORES Incentive Auction Financial Module. The Broadcasters' FRN Administrator is the only user with access to the FCC Form 1876 in CORES. It is the Broadcasters' FRN Administrator's responsibility to deliver the FCC Form 1876 to the appropriate person within the Eligible Entity for completion.

To download the FCC Form 1876, Broadcasters' FRN Administrators should use the following steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2.

2. Click on the [Download Form 1876](#) link. See Figure 5 below.

Figure 5: Manage Existing FRN(s): Choose Action Page

Commission Registration System (CORES)

FCC Registration

Manage Existing FRNs

Logged In As: testing123@fcc.gov | Logout

Manage Existing FRN(s): Choose Action

Select one of the following:

- [Manage FRNs](#) Manage/View FRN Permission Levels, FRN Registration Information, and Association Requests for your FRN(s).
- Incentive Auction Financial Module**
 - [Auction Bank Accounts](#) Enter/View Bank Account Information.
 - [Auction Payments](#) View Payment Details for Reverse Auction Winners and Reimbursed Transition Costs.
 - [Manage View Permissions](#) Manage View Permissions for Auction Bank Accounts and Auction Payments by Facility ID/File Number or by Username.
 - [Download Form 1876](#)** Download/View Form 1876 and Related Information.

[Go Back](#)

3. Click on the [FCC Form 1876](#) link to download a PDF version of the FCC Form 1876. See Figure 6 below.

Figure 6: Download Form 1876 Page


Commission Registration System (CORES)

FCC Registration

Download Form 1876

Logged In As: testing123@fcc.gov | Logout

Download Form 1876

[FCC Form 1876](#)  : Payment Instructions from the Eligible Entity Seeking Payment Reimbursement from the TV Broadcaster Fund.

All Broadcasters and MVPDs that intend to request reimbursements payments must complete and submit a separate original hard-copy signed and notarized FCC Form 1876 for EACH reassigned station or MVPD that will be submitting invoice(s) for reimbursement.

It is the responsibility of the FRN Administrator to deliver the Form 1876 to the appropriate person for completion.

[Go Back](#)

4. The FCC Form 1876 will be downloaded as a fillable PDF. See Figure 7 below.

Figure 7: FCC Form 1876 (page 1 of form)

FCC Form 1876

**PAYMENT INSTRUCTIONS FROM THE ELIGIBLE ENTITY
SEEKING REIMBURSEMENT
FROM THE TV BROADCASTER RELOCATION FUND**

NOTICE: We have estimated that each response to this collection of information will take 6 hours, including both paper and on-line submissions. Our estimate includes the time to read the instructions, look through existing records, gather and maintain the required data, and actually complete and review the form or response. If you have any comments on this estimate, or on how we can improve the collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERM, Paperwork Reduction Project (3060-1223), Washington, DC 20554. We will also accept your comments via the Internet if you send them to pra@fcc.gov. Please **DO NOT SEND COMPLETED APPLICATIONS TO THIS ADDRESS**. Remember - you are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-1223, edition date January 2017.

Part 1: Eligible Entity Information

1.a. Enter the Licensee Name or MVPD Name as shown in LMS. [REDACTED]

1.b. Business Name of the Eligible Entity as listed in the FCC's Commission Registration System (CORES), if different than the name entered in 1.a. [REDACTED]

1.c. Taxpayer ID Number of the Eligible Entity. [REDACTED]

1.d. Enter the FCC Registration Number (FRN) of the Eligible Entity that is associated with the FIN or the MVPD File Number in 1.e., below. [REDACTED]

1.e. Enter the Station Broadcaster Facility ID Number or the MVPD File Number.
(The Facility ID Number is sometimes referred to as the Facility Identifier Number or the FIN, and is listed in Federal Communications Commission's (FCC or Commission) Licensing and Management System (LMS) at <https://enterpriseefiling.fcc.gov/dataentry/public/tv/publicFacilitySearch.html>. This is **NOT** the call sign. The MVPD File Number is the file number assigned by the MVPD Dashboard to the MVPD's FCC Form 399 for which reimbursement from the Relocation Fund is being sought.)
[REDACTED]

1.f. Contact Information for the Eligible Entity.
Name: First [REDACTED] Middle Initial [REDACTED] Last [REDACTED]
Email Address: [REDACTED]
Address: Street Number and Name [REDACTED]
City [REDACTED] State [REDACTED] Zip Code [REDACTED]
Telephone Number: [REDACTED]

1.g. Agent authorized to enter banking information in the FCC Commission Registration System (CORES) on behalf of the Eligible Entity ("Authorized Agent").
One name is required and a second name is optional.

Authorized Agent 1 (required)
Name: First [REDACTED] Middle Initial [REDACTED] Last [REDACTED]
CORES User Name: [REDACTED]
Title for Authorized Agent: [REDACTED]
E-mail Address of Authorized Agent: [REDACTED]
Telephone Number of Authorized Agent: [REDACTED]

3.1 FCC Form 1875 – Winning Bidder

As described in Section 1.1 above, Payment Applicants seeking incentive payments must submit bank account information to the FCC using an FCC Form 1875 prior to submitting the bank account information in the Financial Module. Winning Bidders received their FCC Form 1875 (Reverse Auction (Auction 1001) Payment Instructions from the Reverse Auction Winning Bidder) via overnight mail from the FCC. The mailing was addressed to the contact person listed on the Winning Bidder's FCC Form 177. For assistance with obtaining an additional FCC Form 1875, contact 202-418-4120 or CORESHelpDesk@fcc.gov.

4 Entering Bank Account information (Authorized Agent only)

Prior to inputting bank account information electronically into the Financial Module, each Payment Applicant must submit payment instructions in writing for each station/MVPD via FCC Form 1875 for Winning Bidders and FCC Form 1876 for Eligible Entities.

The *Procedures for Submitting Financial Information Required for the Disbursement of Incentive Payments and Reimbursement Payments After the Incentive Auction Closes Public Notice* can be found at the following links:

https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.doc

https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.pdf

https://apps.fcc.gov/edocs_public/attachmatch/DA-17-282A1.txt

Reference the Post-Incentive Auction Transition Procedures Workshop or view the presentation slides using the link below:

<https://www.fcc.gov/about-fcc/fcc-initiatives/incentive-auctions/post-auction-transition>.

After the FCC has received and reviewed the FCC Form 1875 or FCC Form 1876, the FCC will send an e-mail to the Authorized Agent(s) identified on the form informing them that they have been granted access to enter bank account information into the Financial Module for a specific Facility ID (broadcasters) or File Number (MVPDs). The Facility ID/File Number is associated with the FRN of a Winning Bidder and/or an Eligible Entity.

The Authorized Agent(s) must then access the Auction Bank Accounts component of the Financial Module to electronically submit the bank account information for the relevant Facility ID(s)/File Number(s).



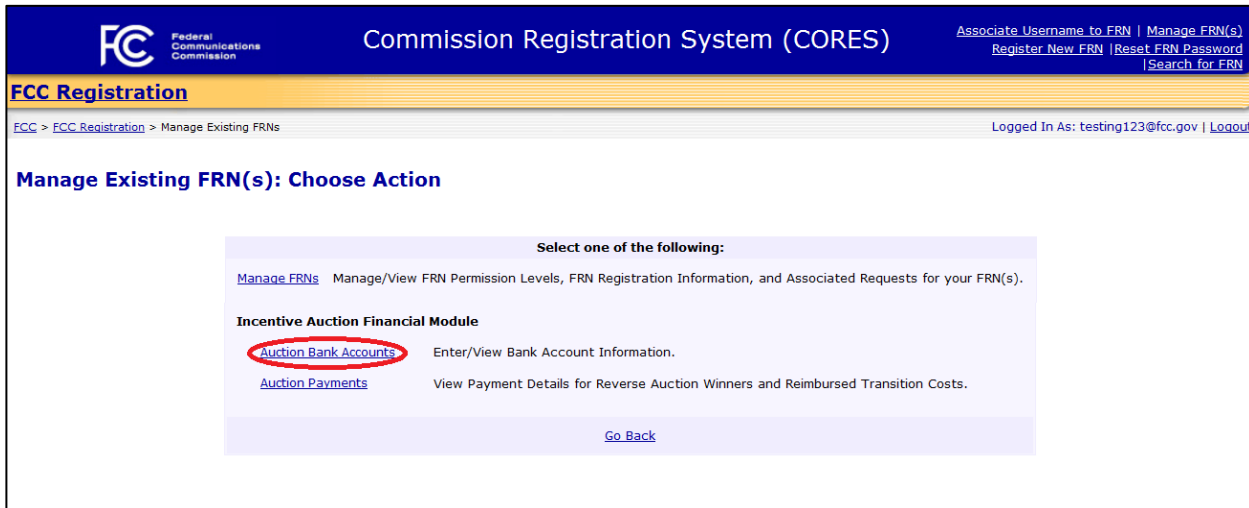
The Authorized Agent must submit the bank account information within 10 days of being granted access.

To enter bank account information into the Financial Module, Authorized Agents should use the following steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2.

2. Click on the [Auction Bank Accounts](#) link. See Figure 8 below.

Figure 8: Manage Existing FRN(s): Choose Action Page



3. Click on the appropriate FRN to open the list of Facility ID(s)/File Number(s) associated with the FRN. See Figure 9 below.

Authorized Agent(s) access the bank account entry fields by clicking on the applicable FRN associated with the appropriate Facility ID(s)/File Number(s). Once they reach the bank account entry fields, the Authorized Agent(s) can select the appropriate Facility ID(s)/File Number(s).

Figure 9: Auction Bank Accounts Page



- The user will be directed to the Auction Bank Accounts Details page. This page shows all of the Facility IDs/File Numbers associated with the Payment Applicant's FRN.

Click on the Enter Bank Info link in the Action column for the applicable Facility ID/File Number to enter bank account information. See Figure 10 below.


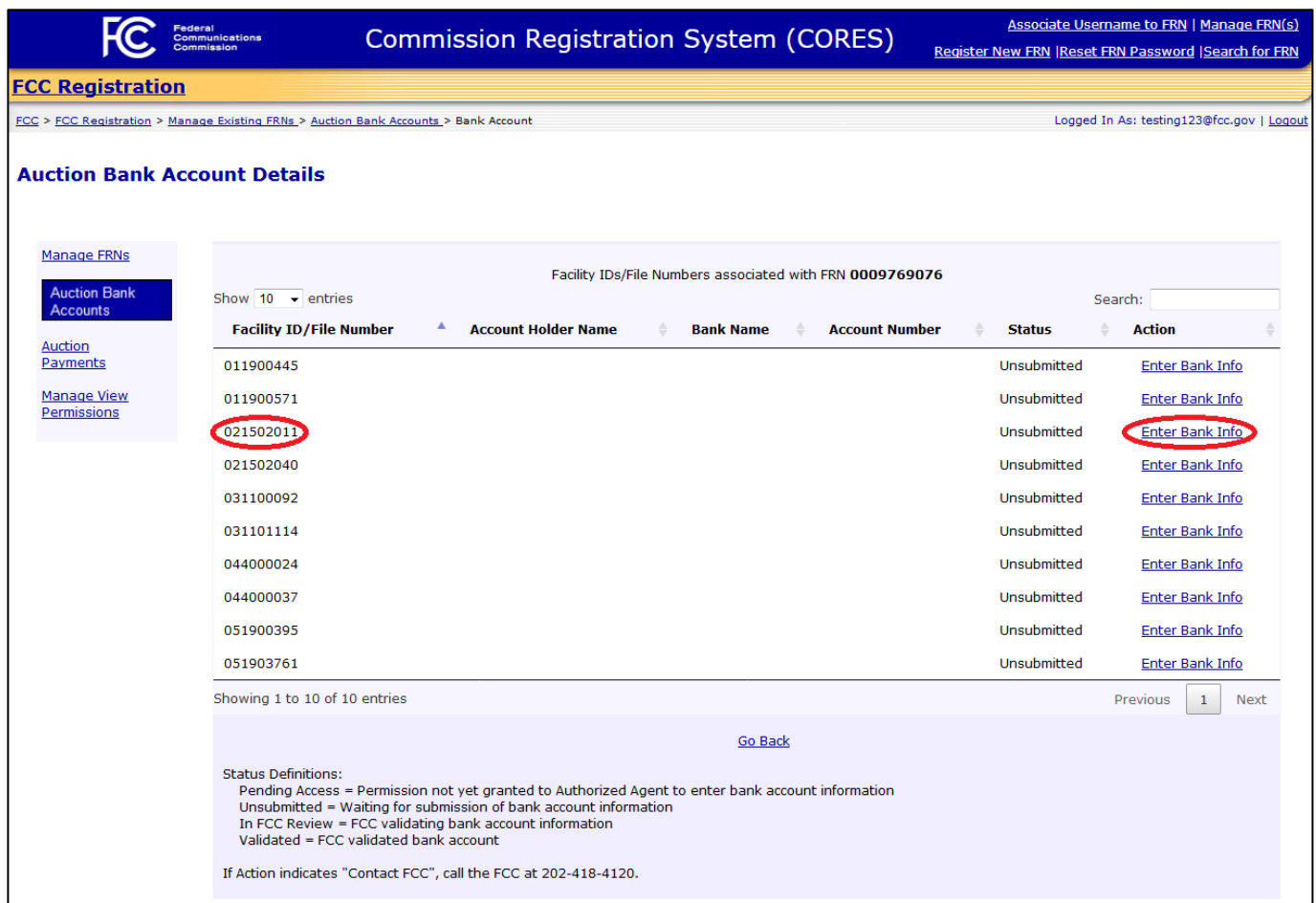
 *If desired, the Authorized Agent(s) will be able to apply the bank account information to one or more Facility IDs/File Numbers associated with the Payment Applicant's FRN without individually entering the information for each one.*

Figure 10: Auction Bank Account Details Page



FCC Registration

FCC > FCC Registration > Manage Existing FRNs > Auction Bank Accounts > Bank Account

Logged In As: testing123@fcc.gov | Logout

Auction Bank Account Details

Manage FRNs

Auction Bank Accounts

Auction Payments

Manage View Permissions

Facility IDs/File Numbers associated with FRN **0009769076**

Show 10 entries

Search:

Facility ID/File Number	Account Holder Name	Bank Name	Account Number	Status	Action
011900445				Unsubmitted	Enter Bank Info
011900571				Unsubmitted	Enter Bank Info
021502011				Unsubmitted	Enter Bank Info
021502040				Unsubmitted	Enter Bank Info
031100092				Unsubmitted	Enter Bank Info
031101114				Unsubmitted	Enter Bank Info
044000024				Unsubmitted	Enter Bank Info
044000037				Unsubmitted	Enter Bank Info
051900395				Unsubmitted	Enter Bank Info
051903761				Unsubmitted	Enter Bank Info

Showing 1 to 10 of 10 entries

Previous Next

[Go Back](#)

Status Definitions:
 Pending Access = Permission not yet granted to Authorized Agent to enter bank account information
 Unsubmitted = Waiting for submission of bank account information
 In FCC Review = FCC validating bank account information
 Validated = FCC validated bank account

If Action indicates "Contact FCC", call the FCC at 202-418-4120.

- The Enter Bank Account Information for Facility ID/File Numbers page allows the Authorized Agent to (1) enter bank account information and (2) if applicable and desired, apply the bank account information to one or more Facility IDs/File Numbers.

Enter bank account information in the following fields (see Figure 11 below):

“Account Holder Name”

“Bank Name”

“Account Type” (select appropriate account type from the drop-down menu)

“Routing Number”

“Account Number”

“Confirm Account Number”

“Facility ID/File Number”


 *The bank account information must match the information that was submitted on the relevant FCC Form 1875 or 1876.*

Figure 11: Enter Bank Account for Facility IDs/File Numbers Page

FCC Registration | Commission Registration System (CORES) | Associate Username to FRN | Manage FRN(s) | Register New FRN | Reset FRN Password | Search for FRN

FCC > FCC Registration > Manage Existing FRNs > Auction Bank Accounts > Bank Account | Logged In As: testing123@fcc.gov | Logout

Enter Bank Account for Facility IDs/File Numbers

Bank Account for FRN: 0009769076

Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Facility IDs/File Numbers. If using Chrome without a mouse, multiple selections are not possible.

Account Holder Name: * [Redacted]

Bank Name: * [Redacted]

Account Type: * [Select Account Type]

Routing Number: * [Redacted]

Account Number: * [Redacted]

Confirm Account Number: * [Redacted]

Facility ID/File Number: *

Bank Account Above Not Assigned To:	Assign Bank Account Above To:
<ul style="list-style-type: none"> 021502011 021502040 031100092 031101114 044000024 044000037 051900395 051903761 	<p style="text-align: center;">Add FacID/File# →</p>

* indicates required field.

6. Apply bank account information to one or more Facility ID(s)/File Number(s).

Each Facility ID/File Number associated with the FRN will initially be shown in the “Bank Account Above Not Assigned To” column to the left. See Figure 11 above.

Below are the instructions for assigning banking information to a single Facility ID/File Number, assigning banking information to multiple Facility IDs/File Numbers at the same time, and removing Facility ID(s)/File Number(s) from the selected list.

- To assign bank account information to a single Facility ID/File Number, click on the Facility ID/File Number in the “Bank Account Above Not Assigned To” column to the left, then click on the [Add FacID/File#](#) link. See Figure 12 below. The Facility Id/File Number will then appear in the “Assign Bank Account Above To” column to the right. See Figure 13 below.
- If applicable, an Authorized Agent may assign the same bank account information to multiple Facility IDs/File Numbers at the same time by holding down the “Ctrl” key and clicking on each of the Facility IDs/File Numbers that it wishes to select in the “Bank Account Above Not Assigned To” column to the left. Once all Facility IDs/File Numbers have been selected, click on the [Add FacID/File#](#) link. See Figure 12 below. The Facility Id/File Number will then appear in the “Assign Bank Account Above To” column to the right. See Figure 13 below.
- In case a mistake was made, an Authorized Agent may remove a single selected Facility ID/ File Number by clicking on the Facility ID/File Number in the “Assign Bank Account Above To” column to the right, then clicking on the [Remove FacID/File#](#) link. To remove multiple Facility IDs/File Numbers, the Authorized Agent can hold down the “Ctrl” key and click on each of the Facility IDs/File Numbers that it wishes to remove. Once all Facility IDs/File Numbers have been selected, click on the [Remove FacID/File#](#) link. The Facility ID(s)/File Number(s) will re-appear in the “Bank Account Above Not Assigned To” column to the left.

Figure 12: Enter Bank Account for Facility IDs/File Numbers Page

FC Federal Communications Commission

Commission Registration System (CORES)

Associate Username to FRN | Manage FRN(s)
Register New FRN | Reset FRN Password | Search for FRN

FCC Registration

FCC > FCC Registration > Manage Existing FRNs > Auction Bank Accounts > Bank Account

Logged In As: testing123@fcc.gov | Logout

Enter Bank Account for Facility IDs/File Numbers

Bank Account for FRN: 0009769076

Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Facility IDs/File Numbers. If using Chrome without a mouse, multiple selections are not possible.

Account Holder Name: *	<input type="text" value="Test User"/>						
Bank Name: *	<input type="text" value="Test Bank"/>						
Account Type: *	Corporate Checking ▾						
Routing Number: *	<input type="text" value="011001234"/>						
Account Number: *	<input type="text" value="1234"/>						
Confirm Account Number: *	<input type="text" value="1234"/>						
Facility ID/File Number: *	<table><tr><td>Bank Account Above Not Assigned To:</td><td><input type="button" value="Add FacID/File#"/> →</td><td>Assign Bank Account Above To:</td></tr><tr><td><ul style="list-style-type: none">021502011021502040031100092031101114044000024044000037051900395051903761</td><td></td><td><input type="text"/></td></tr></table>	Bank Account Above Not Assigned To:	<input type="button" value="Add FacID/File#"/> →	Assign Bank Account Above To:	<ul style="list-style-type: none">021502011021502040031100092031101114044000024044000037051900395051903761		<input type="text"/>
Bank Account Above Not Assigned To:	<input type="button" value="Add FacID/File#"/> →	Assign Bank Account Above To:					
<ul style="list-style-type: none">021502011021502040031100092031101114044000024044000037051900395051903761		<input type="text"/>					

* indicates required field.


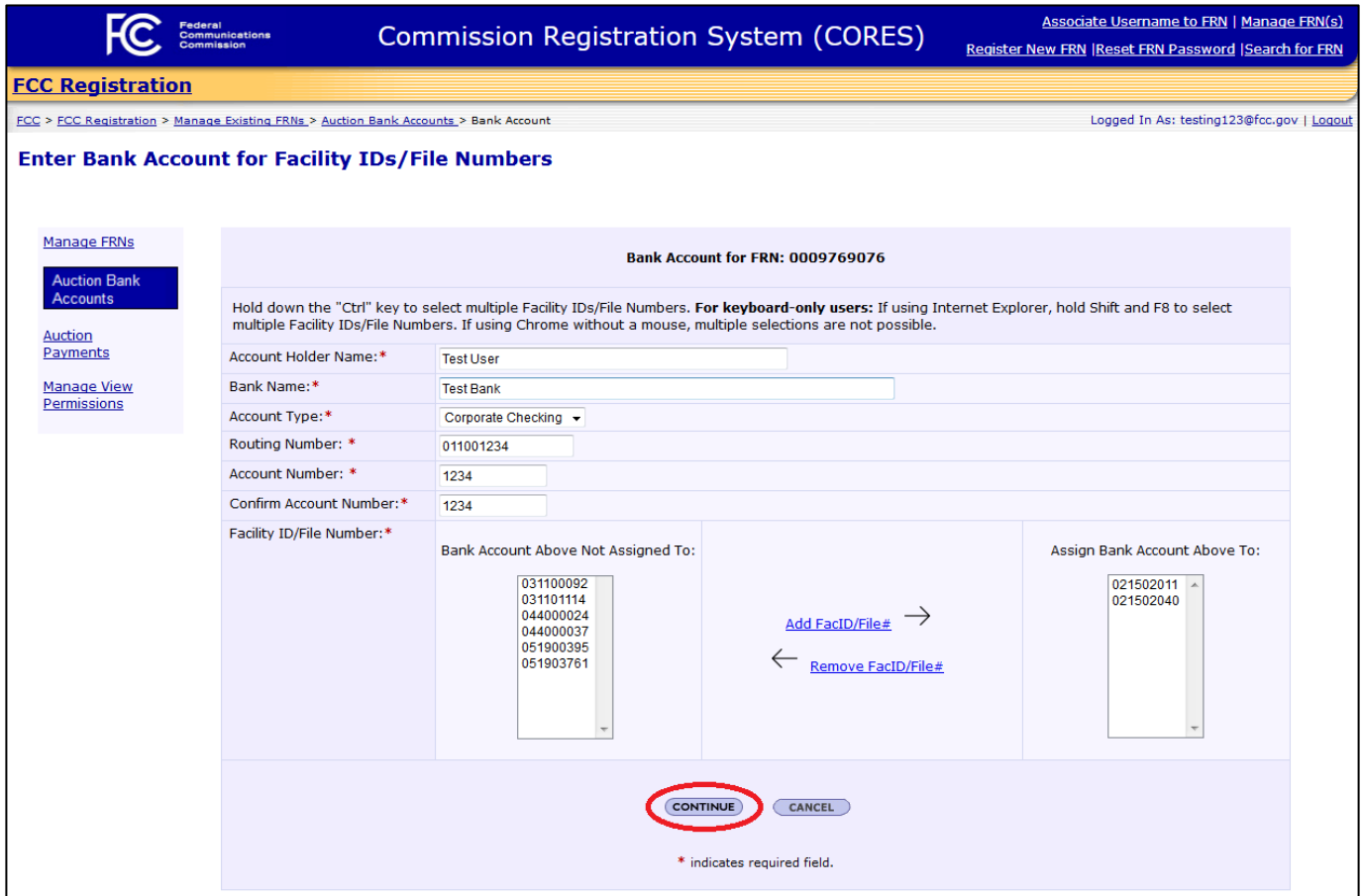
- To continue with the process of saving the bank account information to the selected Facility ID(s)/File Numbers, click on the “CONTINUE” button . See Figure 13 below.

Figure 13: Enter Bank Account for Facility IDs/File Numbers Page



Commission Registration System (CORES)

FCC Registration

Bank Account for FRN: 0009769076

Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Facility IDs/File Numbers. If using Chrome without a mouse, multiple selections are not possible.

Account Holder Name: * Test User

Bank Name: * Test Bank

Account Type: * Corporate Checking

Routing Number: * 011001234

Account Number: * 1234

Confirm Account Number: * 1234

Facility ID/File Number: *

Bank Account Above Not Assigned To:

- 031100092
- 031101114
- 044000024
- 044000037
- 051900395
- 051903761

Assign Bank Account Above To:



- 021502011
- 021502040

Add FacID/File# →

← Remove FacID/File#

CONTINUE CANCEL

* indicates required field.

- Carefully review the bank account information entered. To make a correction, click on the “CANCEL” button .
- Once the bank account information has been reviewed, click on the “SUBMIT” button . See Figure 14 below.


 Clicking on the “SUBMIT” button locks the bank account entry. Once the information has been submitted, the user may not go back and change it.

Figure 14: Review Bank Account for Facility IDs/File Numbers

Bank Account for FRN: 0009769076

Account Holder Name:	Test User
Bank Name:	Test Bank
Account Type:	Corporate Checking
Routing Number:	011001234
Account Number:	1234
Facility IDs/File Numbers:	021502011 021502040

Pressing the "SUBMIT" button locks the Bank Account entry. FCC assistance is required for any changes after submission. For questions, contact 202-418-4120 or email CORESHelpDesk@fcc.gov.

SUBMIT CANCEL

10. After submitting the bank account information, the Authorized Agent will be directed to the Bank Account Entry Confirmation page. This page confirms that a bank account information has been successfully submitted for the specified FRN and Facility ID(s)/File Number(s). See Figure 15 below.


 *No payments will be made if the bank account information in the CORES Incentive Auction Financial Module does not match the bank account information in the Form 1875 or Form 1876. If the information does not match, the FCC will contact the Authorized Agent to resolve any discrepancies and will send an email to the contact person on the Form 1875 or Form 1876 notifying them that there was a discrepancy between the written and the electronic payment instructions.*

Figure 15: Bank Account Entry Confirmation Page

Bank Account Entry Confirmation

You have successfully submitted a Bank Account for the FRN **0009769076** and the Facility IDs/File Numbers below:

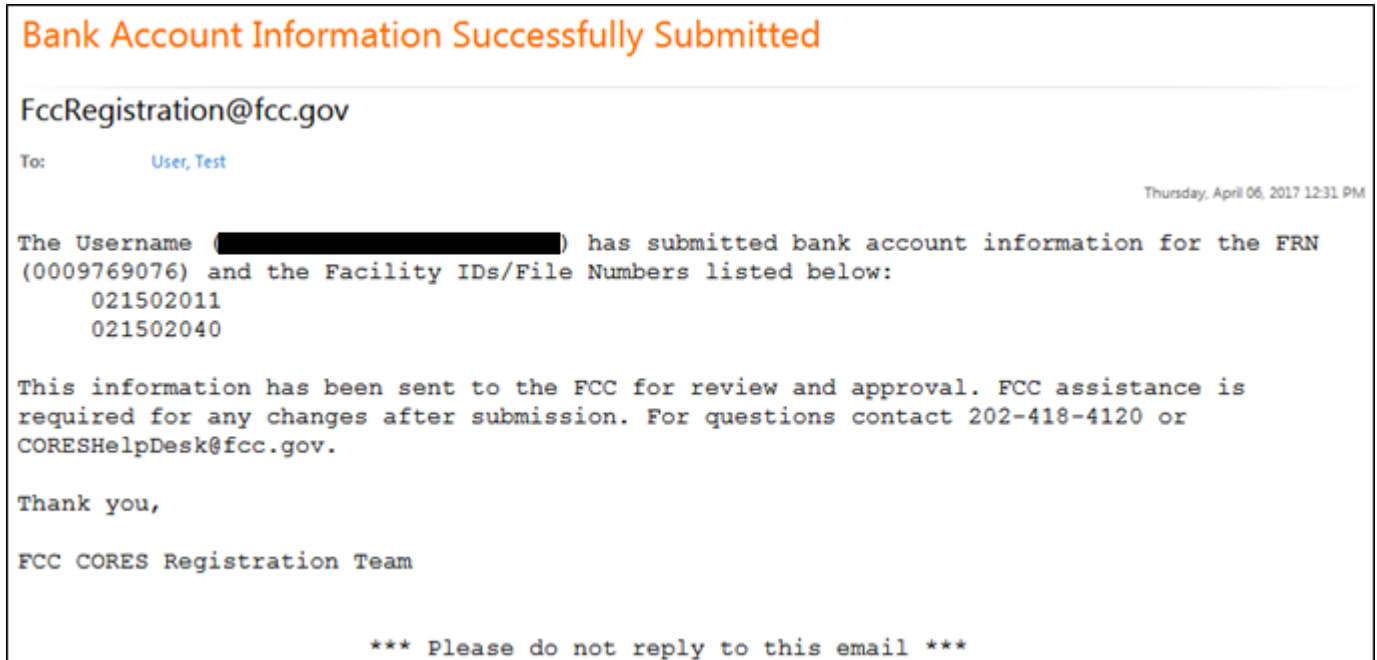
021502011
021502040

This information has been submitted to the FCC for review and approval. The bank account entry is locked. For questions, contact 202-418-4120 or CORESHelpDesk@fcc.gov.

[Return to Auction Bank Account Details page](#)

11. Once the bank account information has been submitted, an email from FCCRegistration@fcc.gov will be sent to the Authorized Agent(s). See Figure 16 below.

Figure 16: Bank Account Information Successfully Submitted Email



For each of the Facility IDs/File Numbers associated with the FRN, the Auction Bank Account Details page shows the status of the bank account information submitted and whether the Authorized Agent needs to take an action. See Figure 21 below.

See the definitions for the Bank Account Entry Statuses and Actions below:

Statuses	Actions
<p>Pending Access: The Authorized Agent is waiting for permission from the FCC to enter bank account information.</p>	<p>Submit/Resubmit 1875: The Payment Applicant must submit or resubmit the FCC Form 1875.</p> <p>Submit/Resubmit 1876: The Payment Applicant must submit or resubmit the FCC Form 1876 (e.g. the form may need to be resubmitted if an Eligible Entity’s bank account information changes during the reimbursement process.)</p>
<p>Unsubmitted: The Authorized Agent must enter/update bank account information in CORES.</p>	<p>Enter Bank Information: The Authorized Agent must enter the bank account information. This must be completed within ten days of receiving the email granting permission.</p> <p>Contact the FCC: Call the FCC CORES Help Desk at 202-418-4120</p>
<p>In FCC Review: The FCC is reviewing bank account information.</p>	<p>Locked: No action needed from the Authorized Agent</p>
<p>Validated: FCC validated bank account information.</p>	<p>Locked: No action needed from the Authorized Agent</p>



 *Once the bank account status is validated, the action column will show “Locked” and no further action from the Authorized Agent is required.*

Figure 17: Auction Bank Account Details Page


Federal Communications Commission

[Associate Username to FRN](#) | [Manage FRN\(s\)](#)
[Register New FRN](#) | [Reset FRN Password](#) | [Search for FRN](#)

Commission Registration System (CORES)

FCC Registration

[FCC > FCC Registration > Manage Existing FRNs > Auction Bank Accounts > Bank Account](#)
Logged In As: testing123@fcc.gov | [Logout](#)

Auction Bank Account Details

[Manage FRNs](#)

[View FRN Financial Info](#)

Auction Bank Accounts

[Auction Payments](#)

[Manage View Permissions](#)

Facility IDs/File Numbers associated with FRN **0009769076**

Show 10 entries Search:

Facility ID/File Number	Account Holder Name	Bank Name	Account Number	Status	Action
011900445	Test User	Test Bank	1234	Validated	Locked
011900571	Test User	Test Bank	1234	Validated	Locked
021502011				In FCC Review	Locked
021502040				In FCC Review	Locked
031100092				Unsubmitted	Contact FCC
031101114				Unsubmitted	Contact FCC
044000024				Unsubmitted	Enter Bank Info
044000037				Unsubmitted	Enter Bank Info
051900395				Pending Access	Submit/Resubmit 1875
051903761				Pending Access	Submit/Resubmit 1876

Showing 1 to 10 of 10 entries Previous 1 Next

[Go Back](#)

Status Definitions:
 Pending Access = Permission not yet granted to Authorized Agent to enter bank account information
 Unsubmitted = Waiting for submission of bank account information
 In FCC Review = FCC validating bank account information
 Validated = FCC validated bank account
 If Action indicates "Contact FCC", call the FCC at 202-418-4120.

5 Viewing Bank Account Information

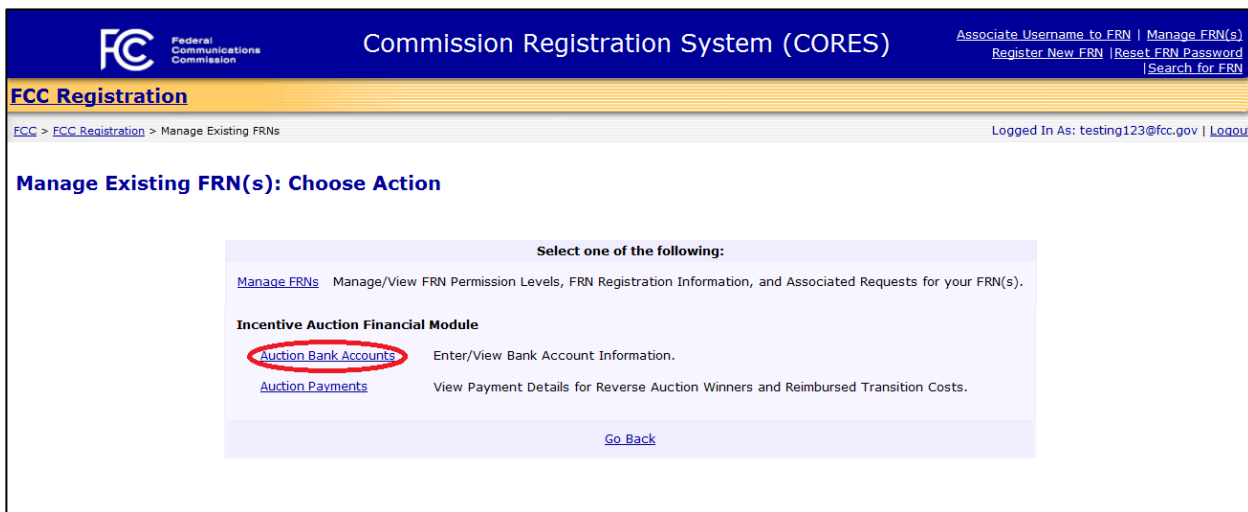
In the Auction Bank Accounts component of the CORES Incentive Auction Financial Module, the Broadcasters' FRN Administrator, Authorized Agent, and any FCC Username Account that has been granted permission to view the bank account information for a particular Facility ID/File Number will be able to view the status of a bank account entry as well as limited bank account information for FCC-validated bank account entries for Facility ID/File Numbers.

Broadcasters' FRN Administrators grant "View" permissions to users. See Section 8. "View Only" users will only be able to see bank account information for Facility ID/File Numbers for which they have been granted "View" permissions.

To view bank account information, users should use the following steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2.
2. Click on the [Auction Bank Accounts](#) link. See Figure 18 below.

Figure 18: Manage Existing FRN(s): Choose Action Page



- Click on the FRN associated to the appropriate Facility ID(s)/File Number(s) to view bank account information. See Figure 19 below.


 *Users view the bank account information by clicking on the applicable FRN associated with the appropriate Facility ID(s)/File Number(s).*

Figure 19: Auction Bank Accounts Page



- The user will be directed to the Auction Bank Account Details page.

The Auction Bank Account Details page shows bank account information for the Facility ID(s)/File Number(s) associated with the Payment Applicant’s FRN. However, Broadcasters’ FRN Administrators and “View Only” users will see different levels of information than Authorized Agents. See Figure 20 below.

- A Broadcasters’ FRN Administrator and a “View Only” user will see the following information bank account information for the Facility ID(s)/File Number(s) associated with the FRN:
 - Bank Name
 - Last four digits of the Account Number
 - Bank Account Status

Here are the definitions of the Bank Account Entry Statuses:

Statuses	
Pending Access:	The Authorized Agent is waiting for permission from the FCC to enter bank account information.
Unsubmitted:	The Authorized Agent must enter/update bank account information in CORES.
In FCC Review:	The FCC is reviewing bank account information.
Validated:	FCC validated bank account information.

Figure 20: Auction Bank Account Details Page (Broadcasters’ FRN Administrator and “View Only” User View)

Facility IDs/File Numbers associated with FRN 0009769076

Facility ID/File Number	Account Holder Name	Bank Name	Account Number	Status
011900445	*****	Test Bank	1234	Validated
011900571	*****	Test Bank	1234	Validated
021502011				In FCC Review
021502040				In FCC Review
031100092				Unsubmitted
031101114				Unsubmitted
044000024				Unsubmitted
044000037				Unsubmitted
051900395				Pending Access
051903761				Pending Access

Showing 1 to 10 of 10 entries

Go Back

Status Definitions:
 Pending Access = Permission not yet granted to Authorized Agent to enter bank account information
 Unsubmitted = Waiting for submission of bank account information
 In FCC Review = FCC validating bank account information
 Validated = FCC validated bank account

If Action indicates "Contact FCC", call the FCC at 202-418-4120.


- Authorized Agents will see the same information listed above as Broadcasters’ FRN Administrators and “View Only” users along with the following information:
 Account Holder Name
 Action

The “Action” column informs the Authorized Agent, for each Facility ID/File Number associated with the FRN, whether the Authorized Agent needs to take an action. See Figure 21 below.

Here are the definitions of the Bank Account Entry Statuses and Actions:

Statuses	Actions
<p>Pending Access: The Authorized Agent is waiting for permission from the FCC to enter bank account information.</p>	<p>Submit/Resubmit 1875: The Payment Applicant must submit or resubmit the FCC Form 1875.</p> <p>Submit/Resubmit 1876: The Payment Applicant must submit or resubmit the FCC Form 1876 (e.g. the form may need to be resubmitted if an Eligible Entity’s bank account information changes during the reimbursement process.)</p>
<p>Unsubmitted: The Authorized Agent must enter/update bank account information in CORES.</p>	<p>Enter Bank Information: The Authorized Agent must enter the bank account information. This must be completed within ten days of receiving the email granting permission.</p> <p>Contact the FCC: Call the FCC CORES Help Desk at 202-418-4120</p>
<p>In FCC Review: The FCC is reviewing bank account information.</p>	<p>Locked: No action needed from the Authorized Agent</p>
<p>Validated: FCC validated bank account information.</p>	<p>Locked: No action needed from the Authorized Agent</p>

Figure 21: Auction Bank Account Details Page (Authorized Agent View)


Commission Registration System (CORES)

[Associate Username to FRN](#) | [Manage FRN\(s\)](#)
[Register New FRN](#) | [Reset FRN Password](#) | [Search for FRN](#)

FCC Registration

FCC > [FCC Registration](#) > [Manage Existing FRNs](#) > [Auction Bank Accounts](#) > Bank Account
Logged In As: testing123@fcc.gov | [Logout](#)

Auction Bank Account Details

[Manage FRNs](#)
[View FRN Financial Info](#)

Auction Bank Accounts

[Auction Payments](#)
[Manage View Permissions](#)

Facility IDs/File Numbers associated with FRN **0009769076**

Show entries
Search:

Facility ID/File Number	Account Holder Name	Bank Name	Account Number	Status	Action
011900445	Test User	Test Bank	1234	Validated	Locked
011900571	Test User	Test Bank	1234	Validated	Locked
021502011				In FCC Review	Locked
021502040				In FCC Review	Locked
031100092				Unsubmitted	Contact FCC
031101114				Unsubmitted	Contact FCC
044000024				Unsubmitted	Enter Bank Info
044000037				Unsubmitted	Enter Bank Info
051900395				Pending Access	Submit/Resubmit 1875
051903761				Pending Access	Submit/Resubmit 1876

Showing 1 to 10 of 10 entries
Previous Next

[Go Back](#)

Status Definitions:
 Pending Access = Permission not yet granted to Authorized Agent to enter bank account information
 Unsubmitted = Waiting for submission of bank account information
 In FCC Review = FCC validating bank account information
 Validated = FCC validated bank account

If Action indicates "Contact FCC", call the FCC at 202-418-4120.

6 Viewing Payment Information (Winning Bidders)

In the Auction Payments component of the CORES Incentive Auction Financial Module, the Broadcasters' FRN Administrator, Authorized Agent, and any FCC Username Account that has been granted permission to view payment information for a particular Facility ID will be able to view the payment information for the Facility ID.

Broadcasters' FRN Administrators grant "View" permissions to users. "View Only" users will only be able to see payment information for Facility ID/File Numbers for which they have been granted "View" permissions.

To view payment information, users should use the following steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2.
2. Click on the Auction Payments link. See Figure 22 below.

Figure 22: Manage Existing FRN(s): Choose Action Page

The screenshot shows the 'Manage Existing FRN(s): Choose Action' page in the CORES system. The page header includes the FCC logo and 'Commission Registration System (CORES)'. The main content area is titled 'Manage Existing FRN(s): Choose Action' and contains a section 'Select one of the following:' with three options: 'Manage FRNs', 'Auction Bank Accounts', and 'Auction Payments'. The 'Auction Payments' link is circled in red. A 'Go Back' link is located at the bottom of the page.

Select one of the following:	
Manage FRNs	Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s).
Auction Bank Accounts	Enter/View Bank Account Information.
Auction Payments	View Payment Details for Reverse Auction Winners and Reimbursed Transition Costs.

[Go Back](#)

3. Click on the FRN associated to the appropriate Facility ID(s)/File Number(s) to view payment information. See Figure 23 below.


 Users view the auction payment information by clicking on the FRN associated with the appropriate Facility ID(s)/File Number(s).

Figure 23: Auction Payment Page



Commission Registration System (CORES)

Associate Username to FRN | Manage FRN(s)
Register New FRN | Reset FRN Password | Search for FRN

FCC Registration

FCC > FCC Registration > Manage Existing FRNs > Auction Payments

Logged In As: testing123@fcc.gov | Logout

Auction Payments

[Auction Bank Accounts](#) | **Auction Payments** | [Manage View Permissions](#)

Manage FRNs
Auction Bank Accounts
Auction Payments
Manage View Permissions

Show 10 entries Search:

FRN	FRN Name
0000000018	Test Company #1
0009769076	Test Company #2

Showing 1 to 2 of 2 entries Previous 1 Next

[Go Back](#)

- Click on the [View Payment Details](#) link to the right of the appropriate Facility ID/File Number. See Figure 24 below.

Figure 24: Auction Payment Information Page

The screenshot displays the 'Auction Payment Information' page in the CORES system. The header includes the FCC logo and navigation links. The main content area shows a table of Facility IDs/File Numbers associated with FRN 0009769076. The first entry, 011900445, has its 'View Payment Details' link circled in red. A sidebar on the left contains navigation options like 'Manage FRNs', 'Auction Bank Accounts', 'Auction Payments', 'Manage View Permissions', and 'Auction Payments' (which is highlighted).

Facility ID/File Number	Action
011900445	View Payment Details
011900571	View Payment Details
021502011	View Payment Details
021502040	View Payment Details
031100092	View Payment Details
031101114	View Payment Details
044000024	View Payment Details
044000037	View Payment Details
051900395	View Payment Details
051903761	View Payment Details

- The user will be directed to the Facility ID/File Number Payment Details page. This page shows payment information for the selected Facility ID/File Number. See
- Figure 25 below.

If selecting a Facility ID for a station with a winning bid, the user will see the following payment information for the Facility ID:

- Winning Bid Amount
- Less Amount Withheld or Offset
- Payment Request Released to Treasury
- Remaining Balance
- Treasury Scheduled Disbursement Date

Here are the definitions of the payment information fields:

Payment Information Fields	
Winning Bid Amount:	This is the winning bid amount for the Facility ID as listed in the Incentive Auction Closing and Channel Reassignment Public Notice .
Less Amount Withheld or Offset:	See the Procedures for Submitting Financial Information Required for the Disbursement of Incentive Payments and Reimbursement Payments After the Incentive Auction Closes Public Notice for a description of offsets and withholdings by the FCC. The Auction Payments component of the CORES Incentive Auction Financial Module does not have information regarding any offsets made by the U.S. Treasury prior to disbursement.
Payment Request Released to Treasury:	This is the amount of money that the Commission requests for U.S. Treasury to disburse to the Winning Bidder.
Remaining Balance:	Before the incentive payment for a station with a winning bid is disbursed, this data field will show the net amount owed to the Winning Bidder for the station. Once the incentive payment is disbursed, this data field will reflect a zero balance owed to the Winning Bidder for the station.
Treasury Scheduled Disbursement Date:	This is the date that the FCC's Treasury Payments Certifying Officer requests disbursement by the U.S. Treasury. The information is displayed after the payments have been processed by Treasury.

Figure 25: Facility ID/File Number Payment Details Page

The screenshot displays the 'Facility ID/File Number Payment Details' page in the CORES system. The page header includes the FCC logo and navigation links. The main content area is divided into two sections: 'Payment Overview' and 'Payment Details'. The 'Payment Overview' section displays a table with the following data:

Payment Overview	
FRN: 0009769076	Facility ID/File Number: 011900445
Winning Bid Amount:	\$48,750.00
Less Amount Withheld or Offset:	\$0.00
Payment Request Released to Treasury:	\$48,750.00
Remaining Balance:	\$0.00

The 'Payment Details' section shows a table with the following data:

Payment Details	
FRN: 0009769076	Facility ID/File Number: 011900445
Payment Request Released to Treasury	Treasury Scheduled Disbursement Date
\$48,750.00	Jun 22, 2011 12:00:00 AM

The page also includes a search bar, a 'Go Back' link, and a 'Logged In As' indicator.

7 Viewing Payment information (Reimbursement)

In the Auction Payments component of the CORES Incentive Auction Financial Module, the Broadcasters' FRN Administrator, the Authorized Agent(s), and any FCC Username Account that has been granted permission to view payment information for a Facility ID/File Number will be able to view the payment information for the Eligible Entity for the Facility ID/File Number.

Broadcasters' FRN Administrators grant "View" permissions to users. "View Only" users will only be able to see payment information for Facility ID/File Numbers for which they have been granted "View" permissions.

To view payment information, users should use the following steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2.
2. Click on the [Auction Payments](#) link. See Figure 26 below.

Figure 26: Manage Existing FRN(s): Choose Action Page



The screenshot shows the 'Manage Existing FRN(s): Choose Action' page in the CORES system. The page header includes the FCC logo and 'Commission Registration System (CORES)'. The main content area is titled 'Manage Existing FRN(s): Choose Action' and contains a section 'Select one of the following:'. Under this section, there are two main options: 'Manage FRNs' and 'Incentive Auction Financial Module'. The 'Incentive Auction Financial Module' section has two sub-options: 'Auction Bank Accounts' and 'Auction Payments'. The 'Auction Payments' link is circled in red. At the bottom of the page, there is a 'Go Back' link.

3. Click on the FRN associated to the appropriate Facility ID(s)/File Number(s) to view payment information. See Figure 27 below.



Users view the auction payment information by clicking on the FRN associated with the appropriate Facility ID(s)/File Number(s).

Figure 27: Auction Payments Page

Commission Registration System (CORES)

FCC Registration

FCC > FCC Registration > Manage Existing FRNs > Auction Payments

Logged In As: testing123@fcc.gov | Logout

Auction Payments

[Auction Bank Accounts](#) | **Auction Payments** | [Manage View Permissions](#)

Show 10 entries Search:

FRN	FRN Name
0000000018	Test Company #1
0009769076	Test Company #2

Showing 1 to 2 of 2 entries Previous 1 Next

[Go Back](#)

- Click on the View Payment Details link to the right of the appropriate Facility ID/File Number. See Figure 28 below.

Figure 28: Auction Payment Information Page

Commission Registration System (CORES)

FCC Registration

FCC > FCC Registration > Manage Existing FRNs > Auction Payments > Payment Info

Logged In As: testing123@fcc.gov | Logout

Auction Payment Information

Facility IDs/File Numbers associated with FRN 0009769076

Show 10 entries Search:

Facility ID/File Number	Action
011900445	View Payment Details
011900571	View Payment Details
021502011	View Payment Details
021502040	View Payment Details
031100092	View Payment Details
031101114	View Payment Details
044000024	View Payment Details
044000037	View Payment Details
051900395	View Payment Details
051903761	View Payment Details

Showing 1 to 10 of 10 entries Previous 1 Next

[Go Back](#)

- The user will be directed to the Facility ID/File Number Payment Details page. This page shows payment information for the selected Facility ID/File Number. See Figure 29 below. If selecting a Facility ID/File Number associated to an Eligible Entity, the user will see the following payment information for the Facility ID/File Number:

- Amount Allocated
- Less Amount Withheld or Offset
- Cumulative Payment Requests Released to Treasury
- Allocation Amount Remaining
- 399 File Number
- Reference Code
- Treasury Scheduled Disbursement Date
- Payment Request Released to Treasury

Here are the definitions of the payment information fields on the Facility ID/File Number Payment Details page for Eligible Entities.

Payment Overview

Payment Information Fields
<p>Amount Allocated: This is the amount allocated to the Facility ID/File Number.</p>
<p>Less Amount Withheld or Offset: See the Procedures for Submitting Financial Information Required for the Disbursement of Incentive Payments and Reimbursement Payments After the Incentive Auction Closes Public Notice for a description of withholdings by the FCC. This field does not currently apply to any reimbursement payments.</p> <p>The Auction Payments component of the CORES Incentive Auction Financial Module does not have information regarding any offsets made by the U.S. Treasury prior to disbursement.</p>
<p>Cumulative Payment Requests Released to Treasury: This is the total amount of money that the Commission has requested for the U.S. Treasury to disburse to the Eligible Entity.</p>
<p>Allocation Amount Remaining: This is the total allocation amount for the Facility ID/File Number minus the payments to date.</p>

Payment Details

Payment Information Fields

399 File Number: This is the unique file number for each Form 399 assigned by the Licensing and Managing System (LMS).

Reference Code: This is the code that identifies a payment on the Treasury Schedule.

Treasury Scheduled Disbursement Date: This is the date that the FCC's Treasury Payments Certifying Officer requests disbursement by the U.S. Treasury. The information is displayed after the payments have been processed by Treasury.

Payment Request Released to Treasury: This is the amount that the FCC requests be disbursed with respect to the Facility ID/File Number.

Figure 29: Facility ID/File Number Payment Details Page

The screenshot displays the 'Facility ID/File Number Payment Details' page in the FCC Registration System (CORES). The page header includes the FCC logo and navigation links. The main content is divided into two sections: 'Payment Overview' and 'Payment Details'.

Payment Overview: This section provides a summary of the payment information for Reimbursement Entity Name: Test Corporation, FRN: 0009769076, and Facility ID/File Number: 031101114. The summary includes:

Amount Allocated:	\$36,382.28
Less Amount Withheld or Offset:	\$0.00
Cumulative Payment Requests Released to Treasury:	\$19,672.64
Allocation Amount Remaining:	\$16,709.64

Payment Details: This section displays a table of payment entries. The table includes columns for 399 File Number, Reference Code, Treasury Scheduled Disbursement Date, Payment Request Released to Treasury, and Action. The table shows 10 entries, with a search bar and pagination controls.

399 File Number	Reference Code	Treasury Scheduled Disbursement Date	Payment Request Released to Treasury	Action
031101114	245630	Sep 21, 2012 12:00:00 AM	\$608.72	View Details
031101114	245631	Sep 21, 2012 12:00:00 AM	\$661.44	View Details
031101114	245632	May 18, 2012 12:00:00 AM	\$498.16	View Details
031101114	245633	May 18, 2012 12:00:00 AM	\$138.56	View Details
031101114	245634	May 18, 2012 12:00:00 AM	\$555.68	View Details
031101114	245635	Sep 20, 2011 12:00:00 AM	\$448.08	View Details
031101114	245636	Sep 20, 2011 12:00:00 AM	\$1,015.60	View Details
031101114	245637	Sep 20, 2011 12:00:00 AM	\$438.08	View Details
031101114	245638	Sep 20, 2011 12:00:00 AM	\$40.88	View Details
031101114	245639	Sep 20, 2011 12:00:00 AM	\$33.84	View Details

The page also includes a search bar, pagination controls (Showing 1 to 10 of 48 entries), and a 'Go Back' link.

- If a user clicks on the Amount Allocated link from the “Payment Overview” section of the Facility ID/File Number Payment Details page for an Eligible Entity, the user will be directed to the Facility ID/File Number Payment Details: Amount Allocated page. This page shows each Amount Allocated for the selected Facility ID/File Number. See Figure 30 below.

Figure 30: Facility ID/File Number Payment Details: Amount Allocated Page

The screenshot shows the 'Facility ID/File Number Payment Details: Amount Allocated' page in the CORES system. The page header includes the FCC logo and navigation links. The main content area displays the following information:

- Reimbursement Entity Name: Test Corporation
- FRN: 0009769076
- Facility ID/File Number: 031101114

A table displays the amount allocated for 5 entries:

Amount Allocated #	Amount
1	\$7,276.46
2	\$7,276.46
3	\$7,276.46
4	\$7,276.46
5	\$7,276.46

The page also includes a search bar, a 'Go Back' button, and a 'Previous 1 Next' navigation control.

- If a user selects View Details link to the right of a record in the “Payment Details” section of the Facility ID/File Number Payment Details page for an Eligible Entity, the user will be directed to the Facility ID/File Number Payment Line Details page. See Figure 31 below. This page shows the following information for the payment record selected for the Facility ID/File Number:

- 399 File Number
- Reference Code
- Invoice Date
- Invoice Due Date
- Line Item Description
- Cost Description
- Cost Amount

See the definitions of the payment information fields on the Facility ID/File Number Payment Line Details page below:

Payment Information Fields	
399 File Number:	This is the unique file number for each Form 399 assigned by the Licensing and Managing System (LMS).
Reference Code:	This is the code that identifies a payment on the Treasury Schedule.
Invoice Date:	This the date on the invoice provided to the station/MVPD for the goods or services for which the station/MVPD is requesting reimbursement.
Invoice Due Date:	This is the due date on the invoice provided to the station/MVPD.
Line Item Description:	This is the description of the piece of equipment the station/MVPD has purchased which the invoice above supports (e.g., "new 30kW solid state transmitter").
Cost Description:	This is the description of the specific good or service purchased and listed on the invoice in service of the line item (e.g., "removal of old transmitter").
Cost Amount:	This is the amount of money for the specific cost listed above which may be only one of the entries on the invoice.

Figure 31: Facility ID/File Number Payment Line Details Page

The screenshot displays the 'Facility ID/File Number Payment Line Details' page in the FCC Registration System (CORES). The page header includes the FCC logo and navigation links. The main content area shows a table of payment line details for a specific facility. The table has columns for 399 File Number, Reference Code, Invoice Date, Invoice Due Date, Line Item Description, Cost Description, and Cost Amount. A single entry is shown with a cost amount of \$1.00. The page also includes a search bar, a 'Show 10 entries' dropdown, and a 'Go Back' link.

399 File Number	Reference Code	Invoice Date	Invoice Due Date	Line Item Description	Cost Description	Cost Amount
031101114	245630	Mar 1, 2017	Feb 21, 2017	Split funding - AO's (56%) & Auctions (44%) Columbia Gas of Pennsylvania Account Number: 10424048 001 000 6 Utilities for the Gettysburg Facility	Split funding - AO's (56%) & Auctions (44%) Columbia Gas of Pennsylvania Account Number: 10424048 001 000 6 Utilities for the Gettysburg Facility	\$1.00

8 Managing View Permissions (Broadcasters' FRN Administrator Only)

The Broadcasters' FRN Administrator can add or remove the ability to view bank account information and/or payment information for Facility IDs/File Numbers to FCC Usernames associated with the FRN. The Broadcasters' FRN Administrator can administer these "View" permissions either by Username or by Facility ID/File Number in the Manage View Permissions component of the CORES Incentive Auction Financial Module.

8.1 Administer View of Auction Bank Accounts by Username

To add or remove permissions to view the Auction Bank Accounts component by Username, Broadcasters' FRN Administrators should use the following steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2.
2. Click on the [Manage View Permissions](#) link. See Figure 32 below.

Figure 32: Manage Existing FRN(s): Choose Action Page

The screenshot displays the FCC Registration System (CORES) interface. At the top, the FCC logo and 'Federal Communications Commission' are on the left, and 'Commission Registration System (CORES)' is in the center. On the right, there are links for 'Associate Username to FRN', 'Manage FRN(s)', 'Register New FRN', 'Reset FRN Password', and 'Search for FRN'. Below this is a yellow 'FCC Registration' banner. The breadcrumb trail reads 'FCC > FCC Registration > Manage Existing FRNs', and the user is logged in as 'corestest45@fcc.gov'. The main heading is 'Manage Existing FRN(s): Choose Action'. A light blue box contains the instruction 'Select one of the following:'. Below this, there are several links with descriptions: 'Manage FRNs' (Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s)), 'Auction Bank Accounts' (Enter/View Bank Account Information), 'Auction Payments' (View Payment Details for Reverse Auction Winners and Reimbursed Transition Costs), 'Manage View Permissions' (Manage View Permissions for Auction Bank Accounts and Auction Payments by Facility ID/File Number or by Username), and 'Download Form 1876' (Download/View Form 1876 and Related Information). A 'Go Back' link is at the bottom of the list.

- Locate the row that contains the FRN for which "View" permissions will be administered. Once the correct row has been found, click on the [Select](#) link in the "By Username" column under "Manage View of Auction Bank Accounts" to the right of the FRN associated to the appropriate Username to administer view of auction bank account information. See Figure 33 below.

Figure 33: Manage View Permissions Page

The screenshot displays the 'Manage View Permissions' page in the Commission Registration System (CORES). The page header includes the FCC logo and navigation links. The main content area features a table with the following data:

Manage View Of Auction Bank Accounts				Manage View Of Auction Payments	
FRN	FRN Name	By Username	By Facility ID/File Number	By Username	By Facility ID/File Number
0018399030	Joe Tester # 1	Select	Select	Select	Select
0018399204	Joe Tester # 2	Select	Select	Select	Select
0018399220	Joe Tester # 3	Select	Select	Select	Select
<u>0018399329</u>	Joe Tester # 4	Select	Select	Select	Select
0018399527	Joe Tester # 5	Select	Select	Select	Select
0018399618	Joe Tester # 6	Select	Select	Select	Select
0018399626	Joe Tester # 7	Select	Select	Select	Select
0018399691	Joe Tester # 8	Select	Select	Select	Select
0018399873	Joe Tester # 9	Select	Select	Select	Select

The 'Select' link in the 'By Username' column for the row with FRN 0018399329 is circled in red. The page also includes a search bar, a 'Go Back' link, and pagination controls showing 'Showing 1 to 9 of 9 entries'.

- From the View Permissions: Auction Bank Account Details by Username page, click on the Administer View Permission link to the right of the appropriate Username to administer view of bank account information. See Figure 34 below.

Figure 34: View Permissions: Auction Bank Account Details by Username Page

The screenshot displays the 'View Permissions: Auction Bank Account Details by Username' page in the Commission Registration System (CORES). The page header includes the FCC logo and navigation links. The main content area shows a table of users associated with FRN 0018399329. The table has three columns: Username, Full Name, and Action. The 'Administer View Permission' link for the user 'coresemail321+dean@gmail.com' is circled in red.

Username	Full Name	Action
coresemail321+corey@gmail.com	Corey San Bernardino	Administer View Permission
coresemail321+dan@gmail.com	Dan Dallas	Administer View Permission
<u>coresemail321+dean@gmail.com</u>	Dean Harris	Administer View Permission
coresemail321+derrick@gmail.com	Derrick Kings	Administer View Permission
coresemail321+dustin@gmail.com	Dustin Orange	Administer View Permission
coresemail321+gordon@gmail.com	Gordon Cook	Administer View Permission
coresemail321+greg@gmail.com	Greg Maricopa	Administer View Permission
coresemail321+herman@gmail.com	Herman King	Administer View Permission
coresemail321+jorge@gmail.com	Jorge San Diego	Administer View Permission
coresemail321+lewis@gmail.com	Lewis Queens	Administer View Permission

- From the Permissions: Auction Bank Account by Username page, click on the [Administer View Permissions](#) link. See Figure 35 below.

Figure 35: Permissions: Auction Bank Account by Username Page

Permissions: Auction Bank Account by Username

[Manage FRNs](#)
[Auction Bank Accounts](#)
[Auction Payments](#)
[Manage View Permissions](#)

FRN **0018399329** Username **coresemail321+dean@gmail.com**

Show entries Search:

Facility IDs/File Numbers	Bank Permission
0515151329	None
0626262329	None
0737373329	None
2329	None
329	None
333329	None
444329	None
555329	None
666329	None
777329	None

Showing 1 to 10 of 12 entries Previous 2 Next

[Administer View Permissions](#) [Go Back](#)

FRN Administrators and Authorized Agents are automatically granted permissions to view bank account information for all Facility IDs/File Numbers associated with the FRN.

Ability to edit bank account information is granted by the FCC based on receipt of the Form 1875/1876. For questions, contact the User Registration System and CORES Help Desk at 202-418-4120 or CORESHelpDesk@fcc.gov.

- To add Facility ID/File Number permissions for the selected Username and FRN, select the desired Facility IDs/File Numbers, and click on the [Add Permissions](#) link. Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. See Figure 36 below.

Figure 36: Add/Remove View Permissions: Bank Information by Username Page

Add/Remove View Permissions: Bank Information by Username

Manage FRNs
Auction Bank Accounts
Auction Payments
Manage View Permissions

FRN **0018399329** Username **coresemail321+dean@gmail.com**

Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Facility IDs/File Numbers. If using Chrome without a mouse, multiple selections are not possible.

No Access to View:	Permission Level: View	Permission Granted to View:
Facility IDs/File Numbers: <ul style="list-style-type: none">07373733292329329333329444329555329666329777329888329999329	Add Permissions →	Facility IDs/File Numbers: <ul style="list-style-type: none">

[Go Back](#)

Permissions added or removed are automatically saved.

- To remove Facility ID/File Number permissions for the selected Username and FRN, select the desired Facility IDs/File Numbers. Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. Click on the [Remove Permissions](#) link. See Figure 37 below.

Figure 37: Add/Remove View Permissions: Bank Information by Username Page

Add/Remove View Permissions: Bank Information by Username

FRN **0018399329**
Username **coresemail321+dean@gmail.com**

Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Facility IDs/File Numbers. If using Chrome without a mouse, multiple selections are not possible.

No Access to View:	Permission Level: View	Permission Granted to View:
<p>Facility IDs/File Numbers:</p> <div style="border: 1px solid gray; padding: 5px; min-height: 100px;"> 0515151329 0626262329 0737373329 2329 329 </div>	<p>Add Permissions →</p> <p>← Remove Permissions</p>	<p>Facility IDs/File Numbers:</p> <div style="border: 1px solid gray; padding: 5px; min-height: 100px;"> 333329 444329 555329 666329 777329 888329 999329 </div>

[Go Back](#)

Permissions added or removed are automatically saved.

✍ The Broadcasters' FRN Administrator granting "View" permissions to the Auction Bank Accounts component only allows for the view of limited bank account information (i.e. bank name and the last four digits of the account number).

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8.2 Administer View of Auction Bank Accounts by Facility ID/File Number

To add or remove permissions to view the Auction Bank Accounts component by Facility ID/File Number, Broadcasters' FRN Administrators should use the following these steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2
2. Click on the Manage View Permissions link. See Figure 38 below.

Figure 38: Manage Existing FRN(s): Choose Action Page

The screenshot shows the 'Manage Existing FRN(s): Choose Action' page in the Commission Registration System (CORES). The page has a blue header with the FCC logo and navigation links: 'Associate Username to FRN | Manage FRN(s) | Register New FRN | Reset FRN Password | Search for FRN'. Below the header is a yellow bar with 'FCC Registration'. The main content area is light purple and contains the following text:

Manage Existing FRN(s): Choose Action

Select one of the following:

- [Manage FRNs](#) Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s).

Incentive Auction Financial Module

- [Auction Bank Accounts](#) Enter/View Bank Account Information.
- [Auction Payments](#) View Payment Details for Reverse Auction Winners and Reimbursed Transition Costs.
- [Manage View Permissions](#) Manage View Permissions for Auction Bank Accounts and Auction Payments by Facility ID/File Number or by Username.
- [Download Form 1876](#) Download/View Form 1876 and Related Information.

[Go Back](#)

- Locate the row that contains the FRN for which “View” permissions will be administered. Once the correct row has been found, click on the Select link in the “By Facility ID/File Number” column under “Manage View of Auction Bank Accounts” to the right of the FRN associated to the appropriate Facility ID/File Number to administer view of bank account information. See Figure 39 below.

Figure 39: Manage View Permissions page

The screenshot displays the 'Manage View Permissions' page in the Commission Registration System (CORES). The page header includes the FCC logo and navigation links. The main content area features a table with the following data:

Manage View Of Auction Bank Accounts		Manage View Of Auction Payments	
FRN	FRN Name	By Username	By Facility ID/File Number
0018399030	Joe Tester #1	Select	Select
0018399204	Joe Tester #2	Select	Select
0018399220	Joe Tester #3	Select	Select
0018399329	Joe Tester #4	Select	Select
0018399527	Joe Tester #5	Select	Select
0018399618	Joe Tester #6	Select	Select
0018399626	Joe Tester #7	Select	Select
0018399691	Joe Tester #8	Select	Select
0018399873	Joe Tester #9	Select	Select

The 'By Facility ID/File Number' link for the row with FRN 0018399329 is circled in red. The page also includes a search bar, a 'Go Back' button, and pagination controls showing 'Showing 1 to 9 of 9 entries'.

- From the View Permissions: Auction Bank Account Details by Facility ID/File Number page, click on the [Administer View Permission](#) link to the right of the appropriate Facility ID/File Number to administer view of bank account information. See Figure 40 below.

Figure 40: View Permissions: Auction Bank Account Details by Facility ID/File Number Page

View Permissions: Auction Bank Account Details by Facility ID/File Number

Select a Facility ID/File Number associated with FRN **0018399329**

Show entries Search:

Facility ID/File Number	Action
329	Administer View Permission
2329	Administer View Permission
333329	Administer View Permission
444329	Administer View Permission
555329	Administer View Permission
666329	Administer View Permission
777329	Administer View Permission
888329	Administer View Permission
999329	Administer View Permission
0515151329	Administer View Permission

Showing 1 to 10 of 12 entries Previous 2 Next

[Go Back](#)

- From the Permissions: Auction Bank Account by Facility ID/File Number page, click on the Administer View Permissions link. See Figure 41 below.

Figure 41: Permissions: Auction Bank Account by Facility ID/File Number Page

Permissions: Auction Bank Account by Facility ID/File Number

[Manage FRNs](#)

[Auction Bank Accounts](#)

[Auction Payments](#)

Manage View Permissions

FRN: **0018399329**
Facility ID/File Number: **333329**

Show entries
Search:

Username	Full Name	Bank Permission
coresemail321+corey@gmail.com	Corey San Bernardino	None
coresemail321+dan@gmail.com	Dan Dallas	None
coresemail321+dean@gmail.com	Dean Harris	View
coresemail321+derrick@gmail.com	Derrick Kings	None
coresemail321+dustin@gmail.com	Dustin Orange	None
coresemail321+gordon@gmail.com	Gordon Cook	None
coresemail321+greg@gmail.com	Greg Maricopa	None
coresemail321+herman@gmail.com	Herman King	None
coresemail321+jorge@gmail.com	Jorge San Diego	None
coresemail321+lewis@gmail.com	Lewis Queens	None

Showing 1 to 10 of 16 entries
Previous 2 Next

Administer View Permissions
[Go Back](#)

FRN Administrators and Authorized Agents are automatically granted permission to view bank account information for all Facility IDs/File Numbers associated with the FRN.

Ability to edit bank account information is granted by the FCC based on receipt of the Form 1875/1876. For questions, contact the User Registration System and CORES Help Desk at 202-418-4120 or CORESHelpDesk@fcc.gov.

- To add Username permissions for the selected FRN and Facility ID/File Number, select the desired Usernames, and click on the Add Permissions link. See Figure 42 below.

Figure 42: Add/Remove View Permissions: Bank Information by Facility ID/File Number Page

Add/Remove View Permissions: Bank Information by Facility ID/File Number

FRN: **0018399329** Facility ID/File Number: **333329**

Hold down the "Ctrl" key to select multiple Usernames. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Usernames. If using Chrome without a mouse, multiple selections are not possible.

No Access to View:	Permission Level: View	Permission Granted to View:
<p>Usernames:</p> <ul style="list-style-type: none">coresemail321+wesley@gmail.comcoresemail321+gordon@gmail.comcoresemail321+dean@gmail.comcoresemail321+greg@gmail.comcoresemail321+jorge@gmail.comcoresemail321+dustin@gmail.comcoresemail321+pedro@gmail.comcoresemail321+derrick@gmail.comcoresemail321+dan@gmail.comcoresemail321+lewis@gmail.com	<p>Add Permissions →</p>	<p>Usernames:</p> <ul style="list-style-type: none">

[Go Back](#)

Permissions added or removed are automatically saved.

- To remove Username permissions for the selected FRN and Facility ID/File Number, select the desired Usernames, and click on the Remove Permissions link. See Figure 43 below.

Figure 43: Add/Remove View Permissions: Bank Information by Facility ID/File Number Page

Add/Remove View Permissions: Bank Information by Facility ID/File Number

FRN: **0018399329**
Facility ID/File Number: **333329**

Hold down the "Ctrl" key to select multiple Usernames. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Usernames. If using Chrome without a mouse, multiple selections are not possible.

No Access to View:	Permission Level: View	Permission Granted to View:
<p style="text-align: center;">Usernames:</p> <div style="border: 1px solid gray; padding: 5px; min-height: 100px;"> <ul style="list-style-type: none"> coresemail321+gordon@gmail.com coresemail321+jorge@gmail.com coresemail321+derrick@gmail.com coresemail321+lewis@gmail.com coresemail321+zachary@gmail.com coresemail321+corey@gmail.com coresemail321+herman@gmail.com coresemail321+maurice@gmail.com coresemail321+vernon@gmail.com </div>	<p style="margin: 0;">Add Permissions →</p> <p style="margin: 0;">← Remove Permissions</p>	<p style="text-align: center;">Usernames:</p> <div style="border: 1px solid gray; padding: 5px; min-height: 100px;"> <ul style="list-style-type: none"> coresemail321+wesley@gmail.com coresemail321+dean@gmail.com coresemail321+greg@gmail.com coresemail321+dustin@gmail.com coresemail321+pedro@gmail.com coresemail321+dan@gmail.com </div>

[Go Back](#)

Permissions added or removed are automatically saved.

The Broadcasters' FRN Administrator granting "View" permissions to the Auction Bank Accounts component only allows for the view of limited bank account information (i.e. bank name and the last four digits of the account number).

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8.3 Administer View of Auction Payments by Username

To add or remove permissions to view the Auction Payments component by Username, Broadcasters' FRN Administrators should use the following steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2.
2. Click on the Manage View Permissions link. See Figure 44 below.

Figure 44: Manage Existing FRN(s): Choose Action Page

The screenshot shows the 'Manage Existing FRN(s): Choose Action' page in the FCC Registration System (CORES). The page has a blue header with the FCC logo and navigation links: 'Associate Username to FRN', 'Manage FRN(s)', 'Register New FRN', 'Reset FRN Password', and 'Search for FRN'. Below the header, there is a yellow bar with 'FCC Registration' and a breadcrumb trail: 'FCC > FCC Registration > Manage Existing FRNs'. The user is logged in as 'corestest45@fcc.gov'. The main content area is light purple and contains the heading 'Manage Existing FRN(s): Choose Action' and a section titled 'Select one of the following:'. The actions listed are: 'Manage FRNs' (Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s)), 'Incentive Auction Financial Module' (a sub-heading), 'Auction Bank Accounts' (Enter/View Bank Account Information), 'Auction Payments' (View Payment Details for Reverse Auction Winners and Reimbursed Transition Costs), 'Manage View Permissions' (Manage View Permissions for Auction Bank Accounts and Auction Payments by Facility ID/File Number or by Username), and 'Download Form 1876' (Download/View Form 1876 and Related Information). The 'Manage View Permissions' link is circled in red. A 'Go Back' link is at the bottom.

- Locate the row that contains the FRN for which "View" permissions will be administered. Once the correct row has been found, click on the [Select](#) link in the "By Username" column under "Manage View of Auction Payments" to the right of the FRN associated to the appropriate Username to administer view of auction payments. See Figure 45 below.

Figure 45: Manage View Permissions Page

The screenshot displays the 'Manage View Permissions' page in the Commission Registration System (CORES). The page header includes the FCC logo and navigation links. The main content area features a sidebar with navigation options and a central table. The table is divided into two sections: 'Manage View Of Auction Bank Accounts' and 'Manage View Of Auction Payments'. The 'Manage View Of Auction Payments' section contains a table with the following data:

FRN	FRN Name	By Username	By Facility ID/File Number	By Username	By Facility ID/File Number
0018399030	Joe Tester #1	Select	Select	Select	Select
0018399204	Joe Tester #2	Select	Select	Select	Select
0018399220	Joe Tester #3	Select	Select	Select	Select
<u>0018399329</u>	Joe Tester #4	Select	Select	Select	Select
0018399527	Joe Tester #5	Select	Select	Select	Select
0018399618	Joe Tester #6	Select	Select	Select	Select
0018399626	Joe Tester #7	Select	Select	Select	Select
0018399691	Joe Tester #8	Select	Select	Select	Select
0018399873	Joe Tester #9	Select	Select	Select	Select

The 'Select' link in the 'By Username' column under 'Manage View Of Auction Payments' for FRN 0018399329 is circled in red. The page also includes a search bar, a 'Go Back' button, and pagination controls showing 'Showing 1 to 9 of 9 entries'.

- From the View Permissions: Auction Payment Details by Username page, click on the Administer View Permission link to the right of the appropriate Username to administer view of auction payments. See Figure 46 below.

Figure 46: View Permissions: Auction Payment Details by Username Page

View Permissions: Auction Payment Details by Username

Manage FRNs
Auction Bank Accounts
Auction Payments
Manage View Permissions

Select a Username associated with FRN **0018399329**

Show entries Search:

Username	Full Name	Action
coresemail321+corey@gmail.com	Corey San Bernardino	Administer View Permission
coresemail321+dan@gmail.com	Dan Dallas	Administer View Permission
coresemail321+dean@gmail.com	Dean Harris	Administer View Permission
coresemail321+derrick@gmail.com	Derrick Kings	Administer View Permission
coresemail321+dustin@gmail.com	Dustin Orange	Administer View Permission
coresemail321+gordon@gmail.com	Gordon Cook	Administer View Permission
coresemail321+greg@gmail.com	Greg Maricopa	Administer View Permission
coresemail321+herman@gmail.com	Herman King	Administer View Permission
coresemail321+jorge@gmail.com	Jorge San Diego	Administer View Permission
coresemail321+lewis@gmail.com	Lewis Queens	Administer View Permission

Showing 1 to 10 of 16 entries Previous 2 Next

[Go Back](#)

- From the Permissions: Payment Details by Username page, click on the [Administer View Permissions](#) link. See Figure 47 below.

Figure 47: Permissions: Payment Details by Username Page

Permissions: Payment Details by Username

Manage FRNs
Auction
Bank Accounts
Auction
Payments
Manage View Permissions

FRN **0018399329** Username **coresemail321+dean@gmail.com**

Show entries Search:

Facility IDs/File Numbers	Payment Permission
0515151329	None
0626262329	None
0737373329	None
2329	None
329	None
333329	None
444329	None
555329	None
666329	None
777329	None

Showing 1 to 10 of 12 entries Previous 2 Next

[Administer View Permissions](#) [Go Back](#)

FRN Administrators and Authorized Agents are automatically granted permissions to view auction financial information for all Facility IDs/File Numbers associated with the FRN.

- To add Facility ID/File Number permissions for the selected Username and FRN, select the desired Facility IDs/File Numbers, and click on the [Add Permissions](#) link. See Figure 48 below.

Figure 48: Add/Remove View Permissions: Auction Payment Details by Username Page

Add/Remove View Permissions: Auction Payment Details by Username

Manage FRNs
Auction Bank Accounts
Auction Payments
Manage View Permissions

FRN **0018399329** Username **coresemail321+dean@gmail.com**

Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Facility IDs/File Numbers. If using Chrome without a mouse, multiple selections are not possible.

No Access to View:	Permission Level: View	Permission Granted to View:
Facility IDs/File Numbers: <ul style="list-style-type: none">0515151329062626232907373733292329329333329444329555329666329777329	Add Permissions →	Facility IDs/File Numbers: <ul style="list-style-type: none">

[Go Back](#)

Permissions added or removed are automatically saved.

7. To remove Facility ID/File Number permissions for the selected Username and FRN, select the desired Facility IDs/File Numbers, and click on the [Remove Permissions](#) link. See Figure 49 below.

Figure 49: Add/Remove View Permissions: Auction Payment Details by Username Page

Add/Remove View Permissions: Auction Payment Details by Username

[Manage FRNs](#)
[Auction Bank Accounts](#)
[Auction Payments](#)
Manage View Permissions

FRN **0018399329** Username **coresemail321+dean@gmail.com**

Hold down the "Ctrl" key to select multiple Facility IDs/File Numbers. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Facility IDs/File Numbers. If using Chrome without a mouse, multiple selections are not possible.

No Access to View:	Permission Level: View	Permission Granted to View:
Facility IDs/File Numbers: 0515151329 0626262329 0737373329 2329 329 333329 999329	Add Permissions → ← Remove Permissions	Facility IDs/File Numbers: 444329 555329 666329 777329 888329

[Go Back](#)

Permissions added or removed are automatically saved.

8.4 Administer View of Auction Payments by Facility ID/File Number

To add or remove permissions to view the Auction Payments component by Facility ID/File Number, Broadcasters' FRN Administrators should use the following steps:

1. Access the Manage Existing FRN(s): Choose Action page. See Section 2.

- Click on the [Manage View Permissions](#) link. See Figure 50 below.

Figure 50: Manage Existing FRN(s): Choose Action Page

Commission Registration System (CORES) Associate Username to FRN | [Manage FRN\(s\)](#)
[Register New FRN](#) | [Reset FRN Password](#) | [Search for FRN](#)

FCC Registration

FCC > [FCC Registration](#) > Manage Existing FRNs Logged In As: corestest45@fcc.gov | [Logout](#)

Manage Existing FRN(s): Choose Action

Select one of the following:

[Manage FRNs](#) Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s).

Incentive Auction Financial Module

- [Auction Bank Accounts](#) Enter/View Bank Account Information.
- [Auction Payments](#) View Payment Details for Reverse Auction Winners and Reimbursed Transition Costs.
- [Manage View Permissions](#)** Manage View Permissions for Auction Bank Accounts and Auction Payments by Facility ID/File Number or by Username.
- [Download Form 1876](#) Download/View Form 1876 and Related Information.

[Go Back](#)

- Locate the row that contains the FRN for which “View” permissions will be administered. Once the correct row has been found, click on the [Select](#) link in the “By Facility ID/File Number” column under “Manage View of Auction Payments” to the right of the FRN associated to the appropriate Facility ID/File Number to administer view of auction payments. See Figure 51 below.

Figure 51: Manage View Permissions Page

Commission Registration System (CORES) Associate Username to FRN | [Manage FRN\(s\)](#)
[Register New FRN](#) | [Reset FRN Password](#) | [Search for FRN](#)

FCC Registration

FCC > [FCC Registration](#) > [Manage Existing FRNs](#) > Manage View Permissions Logged In As: corestest25@fcc.gov | [Logout](#)

Manage View Permissions

[Auction Bank Accounts](#) | [Auction Payments](#) | **[Manage View Permissions](#)**

Manage FRNs Search:

Show entries

FRN	FRN Name	Manage View Of Auction Bank Accounts		Manage View Of Auction Payments	
		By Username	By Facility ID/File Number	By Username	By Facility ID/File Number
0018399030	Joe Tester #1	Select	Select	Select	Select
0018399204	Joe Tester #2	Select	Select	Select	Select
0018399220	Joe Tester #3	Select	Select	Select	Select
<u>0018399329</u>	Joe Tester #4	Select	Select	Select	Select
0018399527	Joe Tester #5	Select	Select	Select	Select
0018399618	Joe Tester #6	Select	Select	Select	Select
0018399626	Joe Tester #7	Select	Select	Select	Select
0018399691	Joe Tester #8	Select	Select	Select	Select
0018399873	Joe Tester #9	Select	Select	Select	Select

Showing 1 to 9 of 9 entries Previous Next

[Go Back](#)

- From the View Permissions: Auction Payment Details by Facility ID/File Number page, click on the [Administer View Permission](#) link to the right of the appropriate Facility ID/File Number to administer view of auction payments. See Figure 52 below.

Figure 52: View Permissions: Auction Payment Details by Facility ID/File Number Page

View Permissions: Auction Payment Details by Facility ID/File Number

Select a Facility ID/File Number associated with FRN **0018399329**

Show entries Search:

Facility ID/File Number	Action
329	Administer View Permission
2329	Administer View Permission
333329	Administer View Permission
444329	Administer View Permission
555329	Administer View Permission
666329	Administer View Permission
777329	Administer View Permission
888329	Administer View Permission
999329	Administer View Permission
0515151329	Administer View Permission

Showing 1 to 10 of 12 entries Previous Next

[Go Back](#)

Manage View Permissions

[Manage FRNs](#)
[Auction Bank Accounts](#)
[Auction Payments](#)

5. From the Permissions: Payment Details by Facility ID/File Number page, click on the Administer View Permissions link. See Figure 53 below.

Figure 53: Permissions: Payment Details by Facility ID/File Number Page

Permissions: Payment Details by Facility ID/File Number

[Manage FRNs](#)
[Auction Bank Accounts](#)
[Auction Payments](#)
Manage View Permissions

FRN: **0018399329** Facility ID/File Number: **333329**

Show entries Search:

Username	Full Name	Payment Permission
coresemail321+corey@gmail.com	Corey San Bernardino	None
coresemail321+dan@gmail.com	Dan Dallas	None
coresemail321+dean@gmail.com	Dean Harris	None
coresemail321+derrick@gmail.com	Derrick Kings	None
coresemail321+dustin@gmail.com	Dustin Orange	None
coresemail321+gordon@gmail.com	Gordon Cook	None
coresemail321+greg@gmail.com	Greg Maricopa	None
coresemail321+herman@gmail.com	Herman King	None
coresemail321+jorge@gmail.com	Jorge San Diego	None
coresemail321+lewis@gmail.com	Lewis Queens	None

Showing 1 to 10 of 16 entries Previous 2 Next

[Administer View Permissions](#) [Go Back](#)

FRN Administrators and Authorized Agents are automatically granted permissions to view payment details for all Facility IDs/File Numbers associated with the FRN.

- To add Username permissions for the selected FRN and Facility ID/File Number, select the desired Usernames, and click on the Add Permissions link. See Figure 54 below.

Figure 54: Add/Remove View Permissions: Auction Payment Details by Facility ID/File Number Page

Add/Remove View Permissions: Auction Payment Details by Facility ID/File Number

FRN: 0018399329 Facility ID/File Number: 333329

Hold down the "Ctrl" key to select multiple Usernames. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Usernames. If using Chrome without a mouse, multiple selections are not possible.

No Access to View:	Permission Level: View	Permission Granted to View:
<p>Usernames:</p> <ul style="list-style-type: none"> coresemail321+gordon@gmail.com coresemail321+dean@gmail.com coresemail321+greg@gmail.com coresemail321+jorge@gmail.com coresemail321+dustin@gmail.com coresemail321+pedro@gmail.com coresemail321+derrick@gmail.com coresemail321+dan@gmail.com coresemail321+lewis@gmail.com coresemail321+zachary@gmail.com 	<p>Add Permissions →</p>	<p>Usernames:</p>

[Go Back](#)

Permissions added or removed are automatically saved.

- To remove Username permissions for the selected FRN and Facility ID/File Number, select the desired Usernames, and click on the Remove Permissions link. See Figure 55 below.

Figure 55: Add/Remove View Permissions: Auction Payment Details by Facility ID/File Number Page

Add/Remove View Permissions: Auction Payment Details by Facility ID/File Number

FRN: 0018399329 Facility ID/File Number: 333329

Hold down the "Ctrl" key to select multiple Usernames. **For keyboard-only users:** If using Internet Explorer, hold Shift and F8 to select multiple Usernames. If using Chrome without a mouse, multiple selections are not possible.

No Access to View:	Permission Level: View	Permission Granted to View:
<p>Usernames:</p> <ul style="list-style-type: none"> coresemail321+wesley@gmail.com coresemail321+gordon@gmail.com coresemail321+dean@gmail.com coresemail321+greg@gmail.com coresemail321+jorge@gmail.com coresemail321+dustin@gmail.com coresemail321+pedro@gmail.com coresemail321+corey@gmail.com coresemail321+herman@gmail.com coresemail321+maurice@gmail.com 	<p>← Remove Permissions</p>	<p>Usernames:</p> <ul style="list-style-type: none"> coresemail321+dan@gmail.com coresemail321+derrick@gmail.com coresemail321+lewis@gmail.com coresemail321+zachary@gmail.com

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Permissions added or removed are automatically saved.

Appendix 1: Updated CORES Prerequisite

Prior to inputting bank account information into the CORES Incentive Auction Financial Module, each Payment Applicant must have completed the following:

- Have had a representative log in to the FCC User Registration System
 - The User Registration System can be accessed at <https://apps2.fcc.gov/fccUserReg/pages/login.htm>.
- Set up an FCC Username and Password to create an FCC Username Account
 - Detailed instructions on how to register for an FCC Username Account can be found at https://apps.fcc.gov/cores/html/Register_New_Account.htm.
- Associated the FCC Username Account to a Payment Applicant's FRN
 - Detailed instructions on how to link an existing FRN to an FCC Username Account can be found at https://apps.fcc.gov/cores/html/Associate_Username_to_FRN.htm.
- Set up a Broadcasters' FRN Administrator for the Payment Applicant's FRN
 - A Broadcasters' FRN Administrator has the ability to manage which FCC Username Accounts have access to the FRN (i.e., grant or deny FRN association requests for an FCC Username Account).
 - Detailed instructions on how to approve or reject an FRN Association Request can be found at https://apps.fcc.gov/cores/html/Approve_FRN_Association_Request.htm.
- Updated the FRN registration information
 - Detailed instructions on how to update FRN registration information can be found at https://apps.fcc.gov/cores/html/Update_FRN_Information.htm.

Appendix 2: Glossary

Authorized Agent: Point of contact(s) listed on the FCC Form 1875 (for Winning Bidders) or FCC Form 1876 (for Eligible Entities) who will be granted access to enter bank account information into the Financial Module.

Within the Financial Module, the Authorized Agent receives access to the Financial Module by the FCC based on the Authorized Agent information provided by a Payment Applicant in FCC Form 1875 (for a Winning Bidder) or FCC Form 1876 (for reimbursed entities). Once granted access, this user has the ability to enter bank account information for a Facility ID/File Number. After the bank account information has been validated by the FCC, the Authorized Agent has the ability to see limited bank account information (i.e., account holder name, bank name, and the last four digits of the account number) and has the ability to see incentive auction payment history.

Broadcasters' FRN Administrator: Person(s) with Broadcasters' FRN Administrator access as granted through the updated CORES and that the ability to manage which FCC Username Accounts have access to the FRN (i.e., grant or deny FRN association requests for an FCC Username Account).

Within the Financial Module, the Broadcasters' FRN Administrator manages and sees who has permission to view limited bank account information (i.e., bank name and the last four digits of the account number) and payment details. This user has the ability to access the FCC Form 1876 for download and/or printing. Also, the Broadcasters' FRN Administrator has the ability to see limited bank account information (i.e., bank name and the last four digits of the account number) once the bank account information has been validated by the FCC and has the ability to see incentive auction payment history.

Commission Registration System (CORES): CORES allows users with an FCC Username Account to create new FRNs, modify existing FRNs, and associate existing FRNs to their Username Account. The system also allows users with the correct permissions access to the Incentive Auction Financial Module.

Eligible Entity: Full power and Class A broadcasters and multichannel video programming distributors (MVPDs) who are eligible to receive payments from the Television Broadcaster Relocation Fund.

Facility ID/File Number: A unique identifier for each station as determined by the FCC bureaus.

FCC Form 1875: Reverse Auction (Auction 1001) Incentive Payment Instructions from the Reverse Auction Winning Bidder.

FCC Form 1876: Payment Instructions from the Eligible Entity Seeking Reimbursement from the TV Broadcaster Relocation Fund.

Form 399: TV Broadcaster Relocated Reimbursement Form.

Incentive Auction Financial Module (Financial Module): The Financial Module allows full power and Class A broadcasters and multichannel video programming distributors (MVPDs) who anticipate receiving incentive and/or reimbursement payment(s) following the incentive auction (collectively, Payment Applicants) to enter bank account information, view incentive auction payment histories, manage the Financial Module user view permissions, and download the FCC Form 1876 (for reimbursement entities only).

Payment Applicant: Includes any Winning Bidder or Eligible Entity.

"View Only" User: Person with an FCC Username Account who has been granted access by the Broadcasters' FRN Administrator.

Within the Financial Module, depending on which permissions they have been granted, the "View Only" user has the ability to see limited bank account information (i.e., bank name and the last four digits of the account number) once the bank account information has been validated by the FCC and/or has the ability to see incentive auction payment history.

Winning Bidder: Full power and Class A broadcasters that anticipate receiving incentive payments based on their winning reverse auction bids.